

Balaji

IQAC

DELUXE BOOK

Resolutions Register

(From 2014-)

IQAC

GOVT. DEGREE COLLEGE - SALUR



Resolution

12.12.17.

A meeting was held on 12-12-17 under the chairmanship of the principal (FAC) Sri G. Yerukunaidu and discussed the following issues.

- (1) Reformation of committees and clubs.
- (2) Reformation IQAC cell.
- (3) Preparation for Academic audit
- (4) Implementation of Bio-metric attendance for staff and students
- (5) Improvement of quality of education.
- (6) Collection of feed back forms.
- (7) Preparation of time table for even semesters in the wake of introducing cluster system.
- (8) Using virtual labs for teaching.

(9) post graduate Courses . introduction.

10) classes in faculty forum.

[Signature]
12/12/17

- (1) ZQAC (G. Lakshmanaka) ZQAC Coordinator
2. B. Deo (B. Sankaradev)
- (3) ~~B. Deo~~ (K. Jwalanulchi)
- (4) ~~B. Deo~~ (Y. V. BHARATHI)
5. ~~B. Deo~~ (B. Santoshini Anusha)
- 6) S. Chandra Sekhara
- 7) S. Appanna (S. Appala Reddy)
- 8) (B. Venkata Ramana) ~~B. Deo~~ 12/12/17
- 9) A. Eswar (A. TSANANDU)
- 10) ~~A. Appala Reddy~~ (A. Appala Ramu)
- 11) A. Jagan Mohan
- 12) ~~Ch. Parasuram~~ (CH. PARASURAM)
- 13) K. Gangaraj (K. Ganga Raja)
- 14) P. Chanti Babu (P. Chanti Babu)
- 15) N. Sotya Narayana (N. SOTYA NARAYANA)

[Signature]

PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

02-02-18

A meeting was held on 02-02-18 under the chairmanship of the principal Sri G. Yeruku Naide in the IQAC room. In this meeting, the IQAC chairman advised the faculty members of all the subjects to conduct coaching for competitive examinations to support the students and promote the institution. All the faculty members resolved to conduct the coaching for competitive exams. especially for out going students.



Principal
Govt. Degree College
Salur-Vizianagaram Dist

14-03-18. 55

A meeting was conducted on 14-03-18 by the principal Sri G. Venkumrao. In this meeting, staff are instructed to be cautious in the examinations.

In this meeting, RUSA coordinator explained the proposal and plan of the RUSA to the staff and sought suggestions and requirements for the departments.

Staff of the different departments submitted their requirement and suggestions.


Principal
Govt. Degree College
Salur Vizianagaram Dist

2018-19

2018-19

19-06-2018.

A meeting is conducted on 19-06-18 for the teaching and non teaching staff of the college in the principal chamber under the chairmanship of principal, Sri G. Yeruku Naidu.

The following points are discussed in this meeting

- (1) Improvement of admissions
- (2) Preparation of annual plan
- (3) Formation of committees and incharges
- (4) Implementation of bio-metric attendance for staff and students
- (5) expedition of RUSA process
- (6) adoption of virtual classes
- (7) arrangement of extension lectures to all departments
- (8) motivating the students to participate in group discussions
- (9) Discipline in the college (Anti ragging)
- (10) preparation of teaching plans and annual plans for all the subjects
- (11) preparation of time table for odd semesters.

22/06/18

22/06/18
BQAC coordinator.

22/06/18
22/06/18

Principal

Govt. Degree College
Salur Vizianagaram Dist.

22/06/18

The following staff members attended the meeting.

- 1) B.V. Ramana Lect. in Eco. B.V. Ramana
2. J. Chandrasekhar Rao Lect. in Physics. J. Chandrasekhar Rao
3. B. Santosh Anusha Lect. in Chemistry B. Santosh Anusha
4. Y. V. BHARATHI Lecture in Botany. Y. V. BHARATHI
5. G. Sumalatha, lecturer in computer science G. Sumalatha
6. G. Vijaya Durga Lecturer in Zoology G. Vijaya Durga
7. P. Chaitu Babu Lecturer in physics P. Chaitu Babu
8. ATSA Reddy Lec. in Commerce ATSA Reddy
9. Karthi. Gangaraj Lect. in chemistry K. Gangaraj
10. P. Appalarao Lect. in Eng. P. Appalarao
11. N. My - Lec. in History N. My

10-08-2018

A meeting is held by the chairman of IQAC and the principal, Sri G. Yerukunaidu in the IQAC room.

Minutes of the meeting

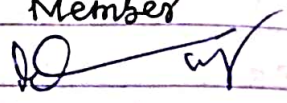
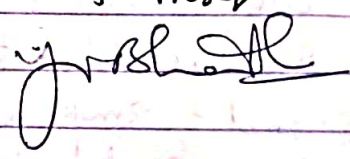
- (1) The principal addressed the meeting and instructed to follow the institutional plan and improve the departmental activities by conducting the Guest Lectures, Community Services, Awareness programmes etc.
- (2) In this meeting principal reviewed the subject wise results of 2017-18 academic year and instructed to improve the results.

(3) Reformation of IQAC:

The following candidates are nominated as members of the IQAC and coordinators.

- | | | |
|-----|--|------------------------------|
| (1) | Dr. G. Lakshmana Rao | co-ordinator |
| (2) | Sri B. Sathendrabu
HOD, Commerce | Member
B. Sathendrabu |
| (3) | Sri B. V. Ramana
HOD, Economics | Member
B. V. Ramana |
| (4) | Sri Dr. G. Lakshmana Rao
Dr. V. Suresh Babu
vice principal | Member
Dr. V. Suresh Babu |

PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

- (5) Sri. K. Jwalakumkhi
HOD, Zoology
Member

- (6) Sri. J. Chandrasekhar Rao
HOD, Physics
Member
J. Chandrasekhar Rao
- (7) Smt. Y. V. Bherathi
Lecturer in Botany
Member

- (8) SK. Vah Khan
HOD, Mathematics
Member
S. Vah Khan
- (9) Mr. Karun Kumar
Student
Member
Karun Kumar
- (10) Kum. priyanka
Member
Priyanka


Principal
Govt. Degree College
Salur Vizianagaram Dist

05-10-2018

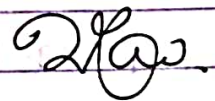
IQAC meeting was conducted on 5/10/18 in the principal's Chamber under the chairmanship of the principal, (IQAC chairman)

Minutes of the meeting:

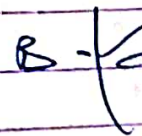
- (1) conducting of 2nd mid examinations.
- (2) Review of departmental activities
- (3) Student attendance and usage of ICT in teaching.
- (4) student feed back on teacher
- (5) student feed back on curriculum.
- (6) proposals for RUSA funds.

Faculty participated in the meeting

- (1) Dr. G. Lakshmana Rao
IQAC coordinator



- (2) Sri B. Sahadevudu
HOD, Commerce



(3) SK. Vali Khan
HOD, Commerce S. V. K. R.

(4) Sri B. V. Ramana
HOD, Economics S. V. K. R.

(5) Sri K. J. Ramakrishna
HOD, Zoology S. V. K. R.

(6) Sri J. Chandrasekhar Rao
HOD, Physics J. Chandrasekhar Rao

(7) Smt. Y. V. Bharathi
Lecturer in Botany Y. V. Bharathi

(8) Smt. B. Santoshi Anushe
Lecturer in Chemistry B. S. Anushe

(9) P. KARUN KUMAR
(Student) P. Karun Kumar

S. V. K. R.
(Coordinator)

Principal
Govt. Degree College
Salur Vizianagaram Dist

26/11/18

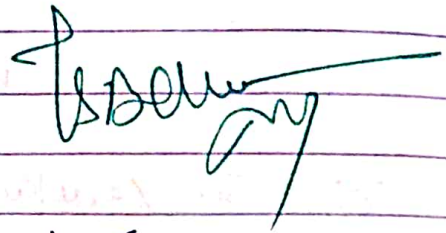
A meeting was conducted by the principal Sri G. Yeruku Naidu in the principal's chamber on 26/11/18 and discussed the following

Minutes of the following :

- (1) Curriculum of the even semesters
- (2) Results of the odd semesters.
- (3) Attending the BOS
- (4) preparation of NAAC activities
- (5) Arrangement of Guest Lecturers.
- (6) Industrial tours arrangement
- (7) development of Botanical garden.
- (8) preparation of RUSA file.

Staff attended :

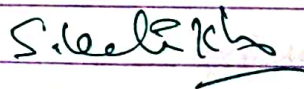
(1) Dr. V. Suresh Babu
-vice principal



(2) Sri B. Sahadevudu
HOD, Commerce



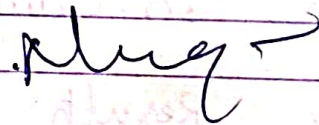
(3) SK. Wali Khan
HOD, Mathematics



(4) Sri B.V. Ramana
HOD, Economics



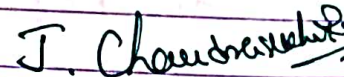
(5) Sri N. Sathyanarayana
HOD, History



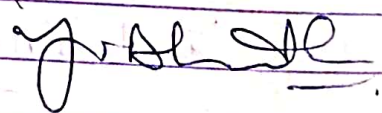
(6) Sri K. Jaleemulki
HOD, Zoology



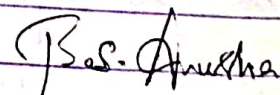
(7) Sri J. ~~Jag~~ Chandrasekhar Rao
HOD, Physics



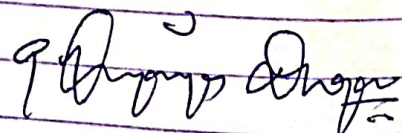
(8) Smt Y.V. Bharathi
Lect in Botany

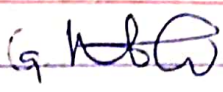
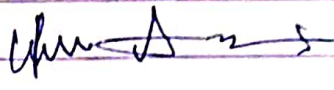
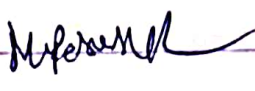
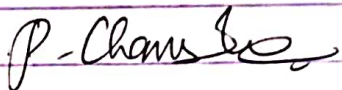
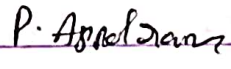
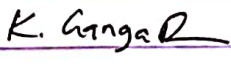
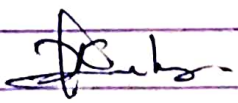


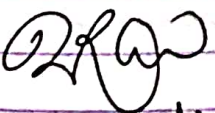
(9) Smt. B. Santoshi Anushe
Lect in chemistry



(10) Smt. G. Vijayadurga
Lect in Zoology



- (11) Smt P. Sunalatha
Lect in computer science 
- (12) Dr. P. Gowrisankar
A ~~Asst~~ Director in physical education 
- (13) Sri M. Perumuramy
G.F. in Annam 
- (14) Sri P. Chand Baby
C-F in physics 
- (15) Sri P. Appala Ram
C-F in English 
- (16) Sri K. Gangaraj
G.F. in chemistry 
- (17) P. KARUN KUMAR
(Auditor) 

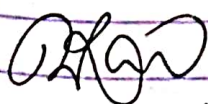

(Co-ordinator)
IQAE

16-02-2019

A meeting was conducted by the IQAC chairman and the principal of the college Sri G. Venkumandlu on 16-2-2019 in the principal's chamber.

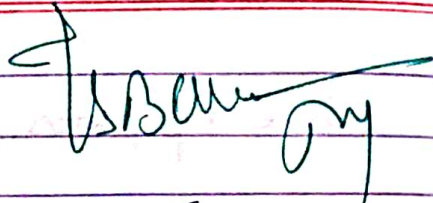
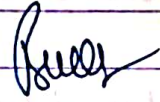
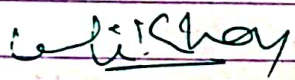
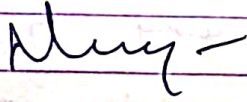
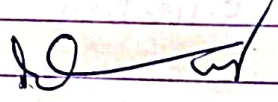
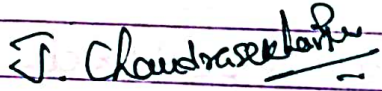
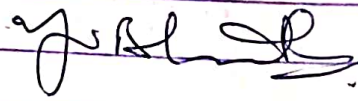
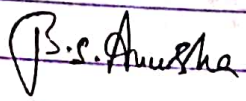
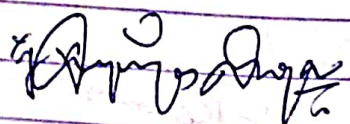
Minutes of the meeting: The following issues are discussed in the meeting

- (1) Completion of syllabus of Even semesters.
- (2) collection of feed back from students on teacher and curriculum.
- (3) feedback from parents
- (4) preparation for practical examinations
- (5) preparation for Academic Audit.



Dr. G. Venkumandlu
(IQAC coordinator)

Lecturers attended

- (1) Dr. V. Suresh Babu
Vice principal. 
- (2) Sri B. Seshadewudy
HOD, Commerce 
- (3) Sri B.V. Ramana
HOD, Economics 
- (4) SK. Veli Khan
HOD, Mathematics 
- (5) Sri N. Satyanarayana
HOD, History 
- (6) Sri K. Jyotirmulchi
HOD, Zoology 
- (7) Sri J. Chandrasekhar Rao
HOD, Physics 
- (8) Smt V.V. Bharathi
Lect in Botany 
- (9) Smt B. Santoshi Anushe
Lect in Chemistry 
- (10) Smt. G. Vijaya Durga
Lect in Zoology 

11) Smt G. Sureshtha
 Lect in Computer Science

G. Sureshtha

12) Sri P. Chanti Babu
 C-F in physics

P-Chanti Babu

13) Sri P. Appalaram
 C-F in English

P. Appalaram

14) Sri B. Gurayya
 C-F in Telugu

B. Gurayya

15) Sri P. Parasuram
 C-F in Commerce

P. Parasuram

16) Sri. K. Ranga Raju
 C-F in Chemistry

K. Ranga Raju

17) Sri V. Jay Mohan
 C-F in English

18) P. KARUN KUMAR
 (Student)

P. Karun Kumar

2019-20

Date : 12-06-2019.

A meeting is conducted on 12-06-2019 in the principal chamber under the presiding of Principal-in-charge, Dr. V. Suresh Babu (Lecturer in Telugu).

Agenda of the meeting :

1. Admissions
2. College Action plan
3. Formation of various Committees.
4. Departmental activities.
5. Academic issues of the previous year.

Minutes of the meeting :

- (1) It is resolved in the meeting to ~~camp~~ make campaign continuously upto end of this month to improve the admissions, by all the staff members with out disturbing the class work.
- (2) College action plan is prepared basing on the departmental plans of the various department and is considering the academic calendar issued by Andhra University.
- (3) The Committees and clubs for the academic year 2019-20 are formed with the

abilities, special qualities and interest of the faculty members.

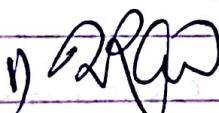
"(4) In this meeting the principal advised the staff members to apply for UGC sponsored work shops and National seminars as there was no even a single such activity in the college for the past many years. This will effect NAAC grade.

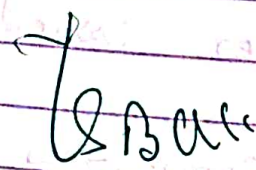
(5) In this meeting the principal instructed to maintain ZAMS attendance by using the App with out fail. This is in view of the instructions given by the Commissioner of Collegiate education.

6) Conducting of certificate courses by all departments.

7) It is decided in the meeting to increase number of Guest lecturers for all departments by eminent persons.

8) It is resolved to improve the plantation and maintainence of the campus clean and green as social responsibility.

1) 
BPC Coordinator


12.6.19
PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

2) ~~B. K. S.~~

lecturer in Commerce

3) ~~N. S. S.~~

lecturer in History

4) ~~B. S.~~

Lect. in Eco.

5) ~~M. A.~~ (Physical Director)

6) ~~M. V. S.~~ Lecturer in Zoology

7) ~~B. S. S.~~ (Lecturer in Chemistry)

8) ~~J. Chandrasekhara~~ (Lect. in Physics)

9) ~~V. S. S.~~ (Lec. in Botany)

10) ~~P. Chandra~~ (Con-Lect. in Physics)

11) ~~B. S.~~ (Contract Lec. in Telugu)

12. ~~A. S. P.~~ (Guest Faculty in Commerce).

13. ~~G. K. S.~~ (Lect. in Computer Science)

14. ~~S. S.~~ (Lect. in Engg)

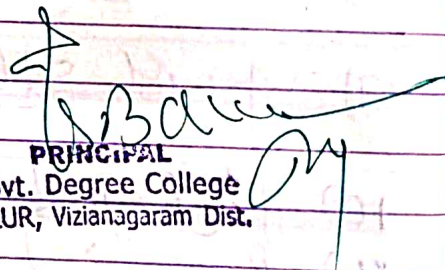
15. ~~M. S.~~

16. P. KARUN KUMAR
(Principal)

~~S. S.~~

Compliance of the meeting - 1 (2019-20)

- 1) The staff conducted the campaign for admissions for 2019-20. The principal formed committees and prepared the schedule for campaign as per the CCE. The college achieved 20% improvement in admissions.
- 2) The staff and the principal approved the committees and the principal instructed the committees to take up the activities useful for the students and society. The list of committees is attached.
- 3) The staff and students took up the plantation and nurturing the plantation as part of Vanam-Manam program.


PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

Dt 03-08-19.

A meeting is conducted in the principal's chamber under the chairmanship of IQAC chairman and the principal, Dr. V. Suresh Baby, with the staff of the college.

Meeting Agenda:

- (1) Admissions
- (2) Results
- (3) Best practices of the college and departments
- (4) Collection of feedback (Student Satisfaction Survey)
- (5) Implementation of college action plan.

Minutes of the meeting:

- (1) It is the college achieved 20% of improvement in admissions. The principal expressed satisfaction regarding admissions for the academic year 2019-20.
- (2) The results of 2018-19 academic year were analysed by the principal. He expressed dissatisfaction and instructed to improve the results for this academic year (2019-20) mainly with Sciences.

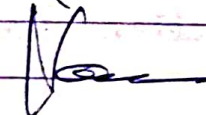
(3) It is resolved by the staff to adopt some p. best practices by all departments and to implement strictly.

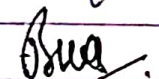
(4) It is instructed to the staff to collect feed back from the students and parents on quality of teachers and curriculum for the month of July.

(5) The IQAC chairman (the principal) instructed to implement the college action plan.

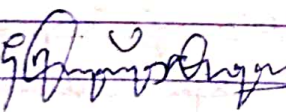
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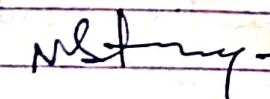
(Dr. G. Lakshmana Rao
coordinators)

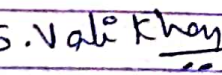
1. B.  (B-SAHA DEVUDU)

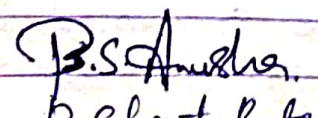
2)  (C.B.V. RAMANA)

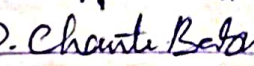
3)  (G. SUMALATHA)

4)  (G. VIJAYA DURGA)

5)  (N. SATYANAYANA)

6)  (S. VALI KHAN)

7)  (P. S. ANUSHA)

8)  (P. CHAITANYA BABU)

9)  (Dr. P. GOWRI SANKAR)

- | | | |
|-----|-------------------|------------------------|
| 10. | Y. Bharti | (Smt Y. V. BHARATHI) |
| 11. | A. Sahithu Pahlil | (A. Sahithi: Palitark) |
| 12. | M. yasodha | (M. Yasodha) |
| 13. | S. Yasodha Rani | (S. Yasodha Rani) |
| 14. | K. Gang | (K. Ganga Rani) |
| 15. | Ch. Ganga | (CH. GANGASURAM) |
| 16. | K. Nair | (K. Sanyasi Nair) |
| 17. | A. Jagan | (A. Jagan Mohan) |
| 18. | Y. Yasoda | (Y. YASODA) |
| 19. | U. Jyoti | (U. Jyoti) |

20. B Appala Raju (B. APPALARAJU)
3/8/19

21. J Chandrasekhar Lect. in Physics

22. HO $\xrightarrow{\text{aq}}$ (K.J. Widenmuth)
lecture 22

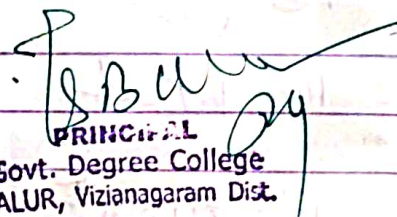
23. P. KARON Kumar
(Husht)

[Signature]
PRINCIPAL
Govt. Degree College
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Compliance of the meeting -2 (2019-20)

- 1) Feed back collected on teachers and analysed by the IQAC. It is apprised to the faculty in the meeting.
- 2) The College action plan is being implemented.


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15-10-2019.

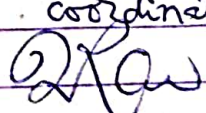
IQAC meeting is conducted in the principal chamber under the chairmanship of Dr. V. Suresh Babu (Principal) on 15-10-2019.

Agenda of the meeting

- (1) Reconstitution of IQAC
- (2) Preparation of records and updation in view of going NAAC
- (3) utilisation of virtual classes
- (4) Conducting of Awareness programmes
- (5) Applying for National Seminars / Workshops.

Minutes of the meeting

- (1) IQAC committee is reconstituted as follows

- (1) Dr. V. Suresh Babu chairman
principal (FAC)
- (2) Dr. G. Lakshmana Rao coordinator
HOD, Dept of Chemistry 

- (3) Sri B. Sahaderudu
Vice principal
Member
B. Sahaderudu
- (4) Dr. J. Chandra Sekhar Rao
HOD, Dept of physics
member
J. Chandrasekhara
- (5) Sri K. Jwalamukhi
HOD, Dept of Zoology
member
K. Jwalamukhi
- (6) SK. Valikhan
HOD, Dept of mathematics
Svalikhan member
- (7) Sri B. Venkata Ramana
HOD, Dept of Economics
member
B. Venkata Ramana
- (8) Smt Y. Vijaya Bharathi
HOD, Dept of Botany
member
Y. Vijaya Bharathi
- (9) Dr. P. Gowri Sankar
Physical Director
member
P. Gowri Sankar
- (10) Sri N. Satyanarayana
HOD, Dept of History
member
N. Satyanarayana
- (11) Smt M. Jayalakshmi
Junior Asst
Record
M. Jayalakshmi member
- (12) Sri P. Bhaskara Rao
Alumni

(13) Mr. R. Karun Kumar

Student

~~Chairman~~
member

(14) Kum P. Suseela

Student

member

(15) Kum. P. Gowri

stu

student

member

P. Gowri

(2) In this meeting, usage of virtual classes and enrollment of faculty and students in on-line courses is discussed.

(3) It is directed by the chairman to update all the records in view of NAAC going.

(4) It is resolved in the meeting to conduct at least one awareness programme by each department.

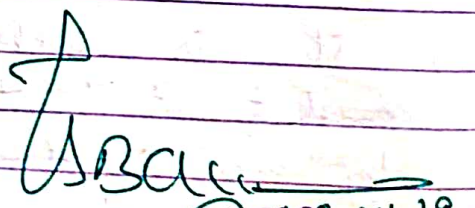
(5) It is resolved in the meeting to apply for National Seminar by Science departments.

A
B.C.C.

Principal (FAC)
Govt Degree College
Satur, Vizianagaram Dist

Compliance of the meeting - 3 (2019-20)

- (1) IQAC is ^{re-}constituted in view of transfer and retirement of the principal. It is informed to all the staff, students and CPC members.
- (2) The principal pursued and reviewed the updation of records of each department in view of the NAAC going.
- (3) It is observed that virtual classes utilisation by students is slowed down on account of Semester examinations.
- (4) It is also observed that no awareness programmes from different departments were conducted owing to Semester examinations.
- (5) It is also reported that all science departments are planning collectively to send a proposal for conducting a National Seminar in the month of November.


Principal (FAC) - XI.19.
Govt. Degree College
Salur, Vizianagaram Dist.

05-11-2019

IQAC meeting is conducted in the IQAC chamber under the chairmanship of the principal on

Agenda of the meeting:

- (1) Preparation of curriculum plans for even semesters and implementation, by the faculty
- (2) District level essay writing competition on Adverse effects of plastics and eradication and their alternatives. (2nd level)
- (3) Celebration of Library week by the college
- (4) Conducting training programme on "Adaption of Technology in Teaching"

1) The IQAC chairman instructed the teaching faculty to prepare curriculum plans for the even semesters for the academic year 2019-20 and the curricular activities.

2) It is resolved in the meeting to conduct a district level essay writing competition on "Adverse effects of plastics and their alternatives" under DRC with coordination of Dept of chemistry. (2nd level)

- (3) The chairman instructed library department to conduct library week in the institution.
- (4) The ZASC chairman is also instructed to conduct a training programme as per the instructions of Commissioner of Collegiate education. It is resolved in the meeting to conduct the programme by utilising the services of the lecturers in the district who were undergone training by CCE.

Members attended:

- (1) Sri B. Sahadevedu
vice principal,

B. Sahadevedu

- (2) Dr. SK. Valikhan
HOD, Mathematics

S. Valikhan

- (3) Dr. T. Chandrasekhar
HOD, Physics

T. Chandrasekhar

- (4) Smt Y. Vijaya Bhaskari
HOD, Botany

Y. Vijaya Bhaskari

- (5) Sri K. J. Valamukhi
HOD, Zoology

K. J. Valamukhi

(6) Sri B.V. Ramana
HOD, Economy

(7) Sri N. Satyanarayana
HOD, History

pluz -

(8) Dr. P. Gopal Sankar
Physical Director.

ahsan

(9) Mr. A. Karun Kumar
(Student)

Prabhu

(10) Karm. P. Suseela
Student

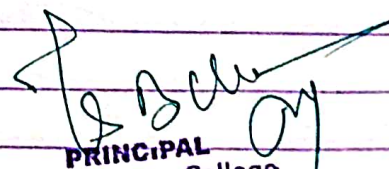
P. Sundar

(11) Karm P. Gowri
Student

P. Gowri

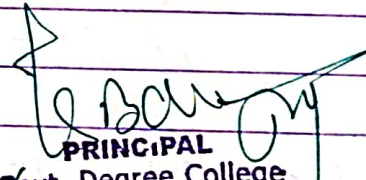
(12) Smt M. Jayalaxmi
Record Asst.

m - Jayalaxmi


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Compliance of the meeting - 4.

- (1) Curriculum plans were prepared and submitted for the IQAC
- (2) The 2nd level awareness programme on "Adverse effects of plastic" was not conducted as the resources are not available and the first level programme got poor response.
- (3) The library services organised library week from 14-11-19 to 20-11-19 in the institution
- (4) one day training programme on "Adoption of Technology in Teaching (MOODS, ICT, INFLIBNET etc) was conducted on 03-01-2020 in the institution.


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(4) SK. Valikkun S. Valikkun

HOD, Mathematics

(5) Dr. J. Chandrasekhar

HOD, Physics

J. Chandrasekhar

(6) Sri K. Jalamukhi

HOD, Zoology

K. Jalamukhi

(7) Smt. Y. V. Bharathi

HOD, Botany

Y. V. Bharathi

(8) Sri N. Satyacharyana

HOD, Hindi

N. Satyacharyana

(9) Dr. P. Govindankar

P.O.

P. Govindankar

(10) Kum. M. Jayalaxmi

Recent ASST

M. Jayalaxmi

(11) Kum. ~~P.~~ K. K. Kumar

P. student

K. K. Kumar

(12) Kum. P. Suresh

Student

(13) Kum. P. Gouri

Student

P. Gouri

Compliance of the meeting - 5

- (1) Job Drive (re) conducted by Jawahar Knowledge Centre on 26-02-2020
136 candidates attended and 26 candidates were selected in the Drive.

[Signature]
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90 Meeting - 6

24-2-2020

A meeting was conducted in the IQAC chamber under the chairman ship of Dr. T. Rache Krishna. on 24-2-2020

Agenda of the meeting

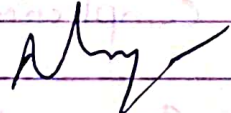
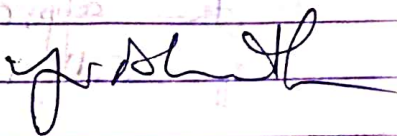
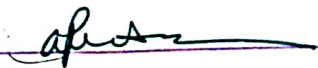
- (1) Conducting of Activities
- (2) Conducting of practical examinations
- (3) Introduction Add-on courses.

→ It is resolved in the meeting to conduct and celebrate Science Day and International Women's Day in the institution.

(2) The IQAC chairman reviewed the arrangements for conducting practical examinations. He instructed the staff to collect the information from the colleges of the region and prepare the practical orders for the region as this institution is regional centre for practicals.

(3) It is resolved in the meeting to apply and get permission for atleast 3 new add-on courses for the next academic year (2020-21)

Members attended:

- (1) 
Dr. C. Lakshman
(Zoo & Environment)
- (10) Dr. V. Suresh Babu
— Vice principal
- (2) Sri B. Satheswamy
HOD, Commerce 
- (3) SK. Valikhan
HOD, Mathematics S. Valikhan
- (4) Sri D. V. Ramana
HOD, Economics
- (5) Sri N. Sathyanarayana
HOD, History 
- (6) Dr. J. Chandrasekhar
HOD, Physics J. Chandrasekhar
- (7) Sri K. Jaganmukhi
HOD, Zoology 
- (8) Smt. Y. Vijaya Bhargavi
HOD, Botany 
- (9) Dr. P. Govind Sankar
PD 

(10) Kum. M. Jayalakshmi
Record - Asst.

M. Jayalakshmi

(11) Kum. P. Suseela

Student

(12) Mr. P. Karun Kumar
(Student)

[Signature]

(13) Kum. P. Gowri

Student

P. Gowri

[Signature]
24/02/2020
PRINCIPAL
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Compliance of the meeting - 6

- 1) Source day was conducted on 27-02-2020 and International Women's Day was on 04-03-2020.
- 2) The practical examinations were successfully conducted in the region.
- 3) add-on courses were sanction sent for the approval and sanctioning of the Commissioner of collegiate education.

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2020-21

Meeting - I

Date : 06-11-2020

One-line meeting was conducted on and the following aspects are discussed

- (1) College re-opening.
- (2) conducting of classes.
- (3) precautions to be taken to prevent the infection of Covid-19.
- (4) participation of staff in preparation of PPTs for the syllabus.

A staff meeting was conducted on-line. The IQAC chairman hosted the meeting through

- (1) The chairman explained the guidelines issued by the Commissioner of Collegiate Education and University Grants Commission.
- (2) In this meeting, the importance of wearing masks and social distancing was discussed. The chairman took the stock of the situation about corona virus infection among the faculty members.
- (3) The principal (chairman) announced that the classes will be postponed as per the UAC guidelines.
- (4) also instructed to participate in the preparation of PPTs.

Members attended.

Name of the member	Designation in the institution	Signature
1) Sri B. Satharwadi	vice principal	B. Satharwadi
2) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
3) Sri K. Jaganmouli	HOD, Zoology	K. Jaganmouli
4) Sri Y. V. Bhorethi	HOD, Botany	Y. V. Bhorethi

Compliance of the meeting # 1 (2020-21)

strict precautions were observed among the staff and COVID-19 infections were effected among the staff.

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Date 11-11-2020

On-line meeting was conducted on through and the following aspects were discussed

- (1) Conducting of on-line classes.
- (2) Maintaining of covid-19 precautions by the staff.

1. The chairman of IQAC (the principal) reviewed the situation of covid-19 among the faculty and their families and created awareness among the staff.

(2) It is resolved in the meeting to conduct on-line classes for out going (final year) students using the on-line platforms like, Webex, Google meet, Zoom, Whatsapp etc.

(3) Time-Table with links were prepared and provided to the staff for on-line classes.

4. Participation of staff in PPT preparation was also discussed.

Members attended:

Name of the member	Designation in the institution	Signature
1) Sri. B. Sahadramulu	Vice principal	B. Sahadramulu
2) SK. Vali Khan	HOD, Mathematics	SK. Vali Khan
3) Sri. H. Satyanarayana	HOD, History	H. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	B.V. Ramana
5) Dr. Y.V. Bhanu	HOD, Botany	Y.V. Bhanu
6) Sri K. Jyothsna	HOD, Zoology	K. Jyothsna

- 7) ~~Dr. J. Chandrasekhar~~ HOD, physics ~~J. Chandrasekhar~~
 8) Dr. P. Govindankar P.D. ~~Dr.~~
 9) Kum. M. Jayalakshmi Jr. Asst
 10) Kum. P. Suseela Student
 11) Kum. P. Govri Student

others attended

- 12) Smt. B. S. Anusha Lect in Chemis ~~Dr.~~
 13) Smt. G. Vijaya Durga Lect in Zoology ~~Dr. Chandrasekhar~~
 14) Smt. G. Sumelatha Lect in Computers ~~G. S. S.~~
 15) Sri. P. Chaiti Babu G-F in physics ~~Dr.~~
 16) Sri. K. Ganga Raju G-F in Chemistry
 17) Sri. M. Parasuram G-F in Commerce
 18) Sri. K. Sanyasi Rao G-F in Political Science

~~P. S. S.~~
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compliance of the meeting-2 (2020-21)

- 1) The faculty conducted on-line classes successfully and the attendance was uploaded in the Commissioner (CCF) website of Andhra Pradesh.
- 2) The faculty actively participated in the powerpoint preparation for the syllabus and uploaded the PPT in CCF website.
- 3) The staff followed the preventive measures of COVID-19 and no cases were reported.

~~P. S. S.~~
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Meeting - 3.

99

19-11-2020

The IQAC of the institution met on-line through on and discussed the following.

- (1) review of on-line classes.
- (2) preparation of PPTs and videos for the students.
- (1) The principal reviewed the progress of on-line classes and coverage of syllabus and participation of students.
- (2) The chairman instructed to upload the prepared PPTs in college website.
- (3) It is also resolved in the meeting to form committees and enquire about the situation of the students amid COVID-19.

Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Scharadenudu	Vice principal	B. Scharadenudu
2) Sk. Vali Khan	HOD, Mathematics	Sk. Vali Khan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	B.V. Ramana
5) D.V. Y.V. Bharathi	HOD, Botany	Y.V. Bharathi

- others attended

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compliance of the meeting = 3 (2020-21)

- (1) The PPTs prepared by the faculty were uploaded in the college website.
- (2) The progress of the students and on-line assignments were submitted.
- (3) The Committees formed and enquired the situation of the students of the college. No case was reported.

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Meeting - 4

Date: 28-11-2020

On-line meeting of IQAC GDC-Salur was conducted on through.

Agenda of the meeting:

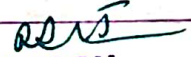
- (1) Conducting of on-line classes for 2nd and 4th semester students
- (2) Conducting of Exams for 6th semester.
- (3) standard operating procedure for COVID-19 in view of university examinations.
- (4) Attendance of the staff to the institution.
- (1) The chairman (principal) reviewed the progress of on-line classes for 2nd and 4th semester.
- (2) The chairman ~~dis~~explained the procedure for conducting of theory examinations for final year students and the guidelines issued by the UGC and the state government.
- (3) It is resolved in the meeting to follow the standard operating procedure (SOP) for conducting of university examinations viz
 - (1) social distancing
 - (2) No mask - no entry
 - (3) frequent sanitising
 - (4) Thermal screening at the entry of the institution.

Members attended:

Name of the member	Designation in the institution	Signature
1) Sri B. schadevudu	Vice principal	B. schadevudu
2) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
3) SK. Vali Khan	HOD, Mathematics	S. Vali Khan
4) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
5) Smt Y. Vijaya Bharathi	HOD, Botany	Y. Vijaya Bharathi
6) Sri K. Jazlamulchi	HOD, Zoology	K. Jazlamulchi
7) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
8) Dr. P. Gowridankar	P.D	P. Gowridankar
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Juseela	Student	P. Juseela
11) Kum. P. Gowri	Student	P. Gowri
12) Others attended		
13) Smt B. S. Anushe	Asst in Chemistry	B. S. Anushe
14) Smt G. Vijaya Durga	Asst in Zoology	G. Vijaya Durga
15) Smt G. Suneelika	Asst in Computer	G. Suneelika
16) Sri P. Chanti Baby	E-F in physics	P. Chanti Baby
17) Sri K. Gange Raju	G-F in Chemistry	K. Gange Raju
18) Sri M. Purusuram	G-F in Commerce	M. Purusuram
19) Sri K. Sanyasi Rao	G-F in political science	K. Sanyasi Rao
20) Sri M. Yashode	G-F in Botany	M. Yashode
21) Sri Yashode	G-F in Religion	Yashode
22) Sri A. Jagan Mohan	G-F in English	A. Jagan Mohan

Compliance of the meeting :

- (1) on-line classes for 2nd and 4th semester were successfully conducted and the report was uploaded in website of Commissionerate of Collegiate education
- (2) The 6th semester examinations were successfully conducted and no COVID-19 infection was reported.
- (3) The faculty attended the examination work on rotation basis and maintaining the standard operating procedure for conducting of examinations.


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Meeting - 5

04-12-2020

The IQAC of GDC - Solur met through on-line on through.

Meeting of the agenda

- (1) Conducting of theory examinations for 2nd and 4th semesters.
- (2) Maintaining of standard operating procedure
- (3) Attendance of staff.
- (4) Conducting assignments and revision through on-line
- (5) It is resolved in the meeting to maintain the standard operating procedure for conducting semester end examinations of 2nd and 4th semester as per university guidelines.
- (6) The staff were instructed to attend the college for examination duty on rotation basis.
- (7) The faculty were instructed to involve in the video lessons preparation as part of Learning Management System (LMS) as per the initiation taken by the commissioner of collegiate Education (CCE) of Andhra Pradesh.

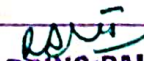
Members attended :

Name of the Member	Designation in the institution	Signature
1) Sri B. Sahadennadu	vice principal	B. Sahadennadu
2) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
3) SK. Vathkhan	HOD, Mathematics	S. Vathkhan
4) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
5) S. V. Bharathi	HOD, Botany	S. V. Bharathi
6) Sri K. J. S. Lakshmi	HOD, Zoology	K. J. S. Lakshmi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Gowri Shankar	PD	P. Gowri Shankar
9) Kum N. Jayalakshmi	Jr. Asst	N. Jayalakshmi
10) Kum P. Suseela	Student	Suseela
11) Kum P. Gowri	Student	Gowri
<u>Others :</u>		
12) Smt B. S. Anuradha	Faculty	B. S. Anuradha
13) Smt G. V. Jayadurga	Asst in Zoology	G. V. Jayadurga
14) Smt G. Sumelatha	Asst in Computer Science	G. Sumelatha

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compliance of the meeting - 5 (2020-21)

- 1) The theory examinations pertaining to 2nd and 4th semesters of UG were successfully completed and the staff attended to the college for examinations duty.
- 2) The teaching staff conducted for on-line examinations, assignments through Aethraapp for 2nd and 4th semester syllabus.
- 3) The staff and students observed standard operating procedure issued by Ministry of Health department like social distancing, no mask - no entry, frequent sanitisation of examination halls and surroundings, frequent hand washing, thermal screening etc.
No Covid-19 case was reported among the staff and students.
- 4) 5 faculty members were selected for LMS video preparation by commissioner of collegiate education (CCE) of Andhra Pradesh (AP).


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Meeting - 6

Date 11-12-2020

IQAC meeting is conducted on in the IQAC chamber under the chairmanship of the principal.

Agenda of the meeting :

- (1) Re-opening of college - off line classes
 - (2) Maintaining of standard operating procedure
 - (3) coverage of syllabus
 - (4) conducting of awareness programmes in view of COVID-19 pandemic.
- 1) It is resolved in the meeting to conduct off-line classes for 5th semester and 3rd semester students on shift basis as per the instructions of Commissioner of Collegiate Education (CCE)
- 2) It is resolved in the meeting to maintain standard operating procedure (SOP) to contain the spread of COVID-19 infection, and the expenditure is to be met by CPDC funds.
- (3) The chairman has instructed the faculty to follow the time-table prepared by IQAC.
- (4) It is resolved in the meeting to conduct awareness programmes on - COVID-19 in Sahur town by students and faculty.

Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Sathadevudu	vice principal	B. Sathadevudu
2) SK. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Dr. Y. V. Bharathi	HOD, Botany	Y. V. Bharathi
5) Sri K. Jyotelmukhi	HOD, Zoology	K. Jyotelmukhi
6) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
7) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
8) Dr. P. Ganesan	PD	P. Ganesan
others attended		
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suresh	Student	P. Suresh
11) Kum. P. Gowri	Student	P. Gowri
others attended		
12) Smt. B. S. Anusha	Lect in Chemistry	B. S. Anusha
13) Smt. G. Vijaya Durga	Lect in Zoology	G. Vijaya Durga
14) Smt. G. Sumalatha	Lect in Computers	G. Sumalatha
15) Sri P. Chaiti Basu	C-L in physics	P. Chaiti Basu

compliance of the meeting-6 (2020-21)

- 1) class-room teaching is being taken for 5th semester students from 1st - 15th of the month and on-line classes are being conducted for 3rd semester students simultaneously, as per the instructions of commissioner of Collegiate education. The vice versa is maintained from 16th - 30th for 2nd year (class-room) and 3rd year (on-line).
- 2) Standard operating procedure was followed and no covid-19 case was reported among students or faculty in the institution.

3)

[Signature]
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19-12-2020

An off-line meeting was conducted on - 12-20 by the IQAC chairman for the IQAC and other staff.

The meeting agenda :

- 1) - Awareness on Revised Quality Indicator Framework (QIF) of Assessment and Accreditation (A & A)
- 2) updation of records and files.

An awareness programme was conducted to explain the ~~revi~~ criterion - I and II of revised Quality Indicator Framework (QIF) of Assessment Accreditation (A & A) process.

In this meeting, the Key Indicators, Metrics and their weightage were discussed. The documents and the files to be prepared and maintained were also discussed.

The IQAC chairman and IQAC coordinator explained the revised metrics and their weightage.

Criterion	Weightage	KI	Metric
I (Curricular Aspects)	100	04	11
II	350	07	16

The importance and the highest weightage of criterion - II was elaborately discussed.

Members attended :

Name of the member	Designation in the institution	Signature
1) Sri B. Sahadevudu	Vice Principal	B. Sahadevudu
2) Sr. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B.V. Ramana	HOD, Economics	B.V. Ramana
5) Smt Y.V. Bhareethi	HOD, Botany	Y.V. Bhareethi
6) Dr. K. Jhalamukhi	HOD, Zoology	K. Jhalamukhi
7) Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8) Dr. P. Gokrisankar	AD	P. Gokrisankar
9) Kum M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum P. Suseela	Student	P. Suseela
11) Kum P. Gowri	Student	P. Gowri
<u>Others attended</u>		
12) Smt B. S. Anursha	Lect in Chemistry	B. S. Anursha
13) Smt. G. Vijaya Durga	Lect in Zoology	G. Vijaya Durga
14) Smt. G. Sumalatha	Lect in Computers	G. Sumalatha

PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

compliance of the meeting -7 (2020-21)

- (1) The faculty was well oriented and in preparation of criterion-wise records and files.
- (2) The records and files are collected by SAAC

PRINCIPAL
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SALUR, Vizianagaram Dist.

Meeting - 8

115

21-12-2020

IQAC meeting was conducted on
by the IQAC chairman in the IQAC chamber

Agenda of the meeting :

- (1) Awareness on revised QIP & ASA
criterion III, IV, V
- (2) Maintenance and updation of records and
files metric wise.

The IQAC chairman, Dr. T. Radha Krishna
and IQAC coordinator Dr. G. Lakshmana Rao
explained the changes and weightage of
metrics pertaining to Criterion III, IV and V,
through power point presentation (PPT) according
to the new manual released by the NAAC.

The chairman also instructed the maintenance
of files and records of these criteria.

Criterion	Weightage	Key Indicators	Metric
III			
Research, Innovations, and Extension)	110	4	11
IV			
Infrastructure and Learning resources)	100	4	13
V			
Student Support and progression	140	4	13

Members attended:

Name of the member	Designation in the institution	Signature
1) Sri B. Sahaderrudu	Vice principal	B. Sahaderrudu
2) Sk. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
5) Sri Y. V. Bhurathi	HOD, Botany	Y. V. Bhurathi
6) Sri K. Jhalamukhi	HOD, Zoology	K. Jhalamukhi
7) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
8) Dr. P. Gowridanker	PD	P. Gowridanker
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suseela	Jr. Assistant	P. Suseela
11) Kum. P. Gouri	Student	P. Gouri

Others attended:

- 12) Smt B. S. Anursha Asst in Chemistry
- 13) Smt G. Vijaya Durga Asst in Zoology
- 14) Smt G. Sumalatha Asst in Computer
- 15) Sri P. Chante Babu C.L in physics

PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

compliance of the meeting - 8 (2020-21)

- The faculty has well covered and in preparation of criterion wise and Metric wise records and files
- The records and files are collected by IQAC.

PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist.

30-12-2020

The Internal Quality Assurance cell was met at IQAC chamber under the chairmanship of the principal on

Agenda of the meeting

- (1) Awareness on revised QIF in A & A (Criterion -VI and criterion -VII)
- (2) Maintenance and updation of records and files
- (1) The IQAC chairman Dr. T. Radhakrishna and IQAC coordinator Dr. G. Lakshman Rao explained the changes of metrics and weightage of criteria in the revised Quality Indicator Framework (QIF) of Assessment and Accreditation process.
- (2) In this meeting, the criterion -VI and criterion -VII are explained.
- (3) It is resolved in the meeting to conduct a preliminary examination on new QIF on book basis for primary knowledge in two levels.

Members attended	Criterion	Weightage	Key Indicators	Metric
	VI	100	05	18
	(Governance, Leadership and Management)			
	VII			
	Institutional values and Best practices	100	03	13

Members attended

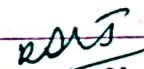
Name of the member	Designation in the institution	Signature
1) Sri B. Sahadramulu	vice principal	B. Sahadramulu
2) Sri. Valikhan	HOD, Mathematics	S. Valikhan
3) Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4) Sri B. V. Ramana	HOD, Economics	B. V. Ramana
5) Smt Y. V. Bharathi	HOD, Botany	Y. V. Bharathi
6) Sri K. Jwalamukhi	HOD, Zoology	K. Jwalamukhi
7) Dr. P. Govindankar	PD	P. Govindankar
8) Dr. J. Chandrasekhar	HOD, physics	J. Chandrasekhar
9) Kum. M. Jayalakshmi	Jr. Asst	M. Jayalakshmi
10) Kum. P. Suseela	Student	P. Suseela
11) Kum. P. Gowri	Student	P. Gowri

Others attended:

- 12) Smt B. Santoshi Anuradha
lect in chemistry
- 13) Smt G. Vijaya Durga
lect in zoology
- 14) Smt G. Sumalatha
lect in computers
- 15) Sri P. Chanti Baby
lect in physics

Compliance of the meeting - 9 (2020-21)

- (1) The faculty was well aware about the changes pertaining to criterion-VI and criterion-VII.
- (2) The records and files regarding to criterion VI and VII are collected by IQAC.
- (3) A simple examination was conducted on basic knowledge of A & A in two levels and the answer papers were collected and valued and apprised to the faculty.
(The exam papers are appended)


PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist

Date 02-01-2021

The IQAC meeting was conducted in the IQAC chamber on _____ under the chairmanship of Dr. T. Radha Krishna.

Agenda of the meeting:

- 1) Alumni Association registration and meeting
- 2) Pollution free campus (one day in a week) as best practice. It is resolved in the meeting to establish a registered Alumni and to motivate the Alumni for the significant contribution towards the development of the institution.

This is in view of non-existence of Alumni (registered) in the institution but some activities are being taken place.

- 2) It is also resolved in the meeting to observe Vehicle Free Campus (VFC) with "in the institution premises on every Friday" in order to promote environmental sustainability (environmental consciousness).

Member attended Designation in the institution

Signature

1) Sri B. Sahadevudu Vice principal

2) SK. Vali Khan HOD, Mathematics

S. Vali Khan

3) Sri N. Satyashrayans HOD, History

N. Satyashrayans

4) Dr. J. Chandrasekhara HOD, Physics

R

- 5) Sri B. V. Ramana HOD, Economics *B.V.R.*
- 6) Smt V. Vijaya Bherathi HOD, Botany *VJB*
- 7) Sri K. J. Ramakrishna HOD, Zoology *KJR*
- 8) Dr. P. Gowrisankar P.D. *P.G.*
- 9) Kum M. Jayalakshmi Jr. Asst *Jayalakshmi*
- 10) Kum P. Suseela Student *P. Suseela*
- 11) Kum P. Gowri Student *P. Gowri*

others attended :-

- 12) Smt. B. S. Anuradha Lect in Chem *B.S.A.*
- 13) Smt. G. Vijaya Durga Lect in Zoology *G.V.D.*
- 14) Smt. G. Sureshtha Lect in Computer Science *G.S.S.*

P.S.
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Govt. Degree College
SALUR, Vizianagaram Dist.

Compliance of the meeting -10 (2020-21)

(1) Alumni meeting was conducted on 28-01-2021 in the college and discussed the importance of registered alumni in the development of the institution.

(2) Vehicle free campus is being observed from 23-01-2021 (Friday) under the observation of Criterion-VII team.

(photo evidences are appended)

(3)


PRINCIPAL
Govt. Degree College
SALUR, Vizianagaram Dist

05-02-2021

IQAC meeting is conducted in the principal's chamber on 05-02-2021 under the chairmanship of Dr. T. Radhakrishna, principal and IQAC chairman.

Agenda of the meeting

- (1) Review of NAAC work.
- (2) Reallocation of rooms for different classes.
- (3) preparation of SSR rough Draft
- (4) on-line admissions

Minutes of the meeting

- (1) The IQAC chairman reviewed the progress of the NAAC criteria wise work and fixed the target for submission of updated records.
- (2) The available accommodation (rooms) are reallocated in view of 1st year classes to be taken.
- (3) The IQAC coordinator is instructed to start the preparation of rough Draft of SSR with the available data and information.

4- In this meeting, the IQAC chairman reviewed the status of on-line UG and PG admissions. The PG coordinator, Dr. G. Lakshmana is instructed to take up the phase-2 PG

admissions. The 10 candidates were admitted in the post-I admission for p G. M.Sc (organic chemistry)

Members attended

Designation

Member

Designation in the institution

- (1) Sri B. Schaderudu vice principal B. Gur
- (2) SK. Valikhan Lect (HOD), S. Valikh
Mathematics
- (3) Sri B. V. Ramana HOD, Economics Ben
- (4) Dr. Y. Vijaya Bhaskar HOD, Botany J. Bhaskar
- (5) Dr. T. Chandrasekhar HOD, physics
- (6) Sri K. Jale mulki HOD, Zoology K. Jale
- (7) Dr. P. Gowrisanker P.D. P. Gowrisanker

others attended

- (8) Smt B. Santoshi Anusha Lect in chemistry
- (9) Smt G. Vijaya Durga Lect in Zoology G. Vijaya Durga
- (10) Smt G. Sumalatha Lect in Computer Science G. Sumalatha

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2021-22

IQAC meeting is conducted in Principal's chamber on 11.03.2021 under the chairmanship of Dr. T. Radhakrishna Principal cum IQAC chairman.

Agenda of the meeting :

- 1) Criterion wise progression with criterion wise co-ordinators and members.
- 2) Preparation of SSR rough draft.
- 3) Maintenance of department and individual records and registers.
- 4) UG Joinings in all branches.

Minute of the meeting :

- 1) IQAC chairman reviewed criterion wise progression regarding IQAC work and AAAR 2020-21 submission.
- 2) IQAC chairman instructed IQAC co-ordinator to collect and prepare necessary documental proves for AAAR 2020-2021 submission.
- 3) IQAC chairman also instructed to prepare the rough draft of SSR.
- 4) IQAC chairman instructed all the department heads and other staff members to maintain all the registers and records upto date.
- 5) New admissions and joining were discussed and also class counsellors were allotted to the 1st year all programs.

Members attended:

S.No.	Name of the member	Designation	Signature
1.	Sri B. Sahadevudu	Vice-Principal	B. Sahadevudu
2.	Sri Sk. Valikhan	HOD, Mathematics	S. Valikhan
3.	Sri N. Satyanarayana	HOD, History	N. Satyanarayana
4.	Sri B.V. Ramana	HOD, Economics	B. Ramana
5.	^{Dr.} Smt. Y.V. Bhagathi	HOD, Botany	Y.V. Bhagathi
6.	^{Dr.} Sri K. Jwalamukhi	HOD, Zoology	K. Jwalamukhi
7.	Dr. J. Chandrasekhar	HOD, Physics	J. Chandrasekhar
8.	Dr. P. Gowrishankar	PD	P. Gowrishankar
9.	Kum. M. Jaya Lakshmi	Jr. Asst.	M. Jaya Lakshmi
10.	Kum. P. Suresha	Student	P. Suresha
11.	Kum. P. Gowri	Student	P. Gowri

Others attended:

- 1) Smt. B. Santhoshini Anurha Lec in Chemistry
- 2) Smt. G. Vijaya Durga Lec in Zoology
- 3) Smt. G. Sumalatha Lec in Computer science

Compliance of Meeting - 1:

- 1) Faculty was well answered in preparation of criterion wise and melanc wise records and related files.
- 2) Records and registers were collected from every department by IQAC.

P. S. S.
PRINCIPAL

Govt. Degree College - Sathur
Parvathipuram Manyam Dist.

A meeting is held by the chairman of IAAC and the Principal, Dr. T. Radhakrishna, in Principal's chamber.

Minutes of the Meeting:

- 1) Principal addressed the meeting and instructed to follow the schedule for conducting Practical examinations for science students; and suggested to follow punctuality.
- 2) IAAC chairman instructed to all the departments to conduct field visits.
- 3) Principal Sir instructed to conduct extension activities to gain more marks which is related to Criterion - III.
- 4) It is resolved to maintain departmental best practices by every department; which is related to Criterion - VII.
- 5) Principal Sir instructed to conduct Library week by encouraging students to participate in all the activities conducted by Library.

Member attended	Designation in the Institution	Signature
-----------------	--------------------------------	-----------

- | | | |
|--------------------------|------------------|------------------|
| 1. Sri. B. Sahadurdu | Vice-Principal | B. Sahadurdu |
| 2. Sri. Sk. Valikhan | HOD, Mathematics | S. Valikhan |
| 3. Sri. N. Satyanarayana | HOD, History | N. Satyanarayana |

4. Dr. J. Chandrasekhara Rao HOD, Physics. J. Chandrasekhara
5. Sri B. D. Ramana HOD, Economics. B. D. Ramana
6. Dr. Y. Vijaya Bharathi HOD, Botany. Y. Vijaya Bharathi
7. Dr. K. Jwalamukhi HOD, Zoology. K. Jwalamukhi
8. Dr. P. Gowrisankar P.D. P. Gowrisankar
9. Kum. M. Jaya Lakshmi Jn. Asst. M. Jaya Lakshmi
10. Kum. P. Suseela student. P. Suseela
11. Kum. P. Gowri student. P. Gowri

Others attended:

- 1) Smt. B. S. Anusha Lectr Chemistry - B. S. Anusha
- 2) Smt. G. Vijaya Durga Lec in Zoology - G. Vijaya Durga
- 3) Smt. G. Sumalatha Lec in Computer Science - G. Sumalatha

Compliance of Meeting:

- 1) All the science departments successfully conducted Practical examinations by following the examination schedule.
- 2) Librarian actively conducted Library week by active participation of all the staff and students.

20/12

Meeting - 3.

133
19.06.2021

The Internal Quality Assurance cell was met at IQAC chamber under the chairmanship of the Principal.

Agenda of the Meeting:

- 1) Conducting of theory examinations for 1st year and final year students.
(Sem-I) (Sem IV)
- 2) Encouraged to start certificate courses

→ Chairman explained the procedure for conducting of theory examinations by maintaining COVID-19 safety precautions.

→ It is resolved to start a certificate course which is subject related, by the department of Zoology and Botany.

S.No. Member attended. Designation Signature

1. Sri B. Sahadurdu V/o Principal B. Gurur
2. Sri Sk. Valikhan HOD, Maths. S. Valikhan
3. Sri N. Satyanarayana HOD, History N. K.
4. Dr. J. Chandrasekhara HOD, J. Chandrasekhara
Rev - physics.

5. Sri B.V. Ramana HOD, Economics. Bure
6. Dr. Y. Vijaya Bhaskar HOD, Botany. Yumh
7. Dr. K. Jwalamurthy, HOD, Zoology. Ne
8. Dr. P. Gowri Sankar P.D. upu
9. Kum M. Jayalakshmi Jr. Asst. A
10. Kum P. Suseela student P. Susul
11. Kum P. Gowri student. P. Gowri

Others attended:

- 1) Smt B.S. Anushe Lec in Chemistry A
- 2) Smt A. Vijaya Durga Lec in Zoology. G. D. R. S.
- 3) Smt G. Sumalatha Lec in Computer Science. G. S. S.

Compliance of the meeting:

- 1) Faculty attended the examination work as per the schedule.
- 2) Dept of Zoology and Dept of Botany decided to conduct a certificate course.

RS

PRINCIPAL

Govt. Degree College-Satur
Parvathipuram
Tiruvanyam Dist.

Meeting - 4.

135
6.08.2021

A meeting was held by the chairman of IQAC and the Principal, Dr. T. Radhakrishna in Principal's chamber.

Minutes of the Meeting:

- Principal sir addressed the meeting and instructed to follow Academic calendar for conducting academic and co-curricular activities.
- Advised the NSS units to maintain the campus cleaning and also to continue Vehicle free campus on every Friday.
- Principal sir encouraged the Department of Zoology and Department of Botany, to start certificate courses.
- It is resolved to maintain departmental activity registers and all the IQAC related records up to date for Verification.
- Instructed to celebrate "Wild life week" in Aug.

S.No.	Name of the Faculty	Designation	Signature
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1.	Dr. B. Sahadevulu	Vice-Principal	B. Sahadevulu
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2.	Sri SK. Valikhan	HOD Maths	S. Valikhan
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- 3) Sri N. Satyanarayana, HOD, History - *new*
- 4) Dr. J. Chandrasekhar Rao HOD Physics - J. Chandrasekhar
- 5) Sri B. V. Ramana HOD, Economics - *Ben*
- 6) Dr. Y. V. Bharathi HOD, Botany - *Y. V. Bharathi*
- 7) Dr. K. Jwalanukhi HOD Zoology - *K. J.*
- 8) Dr. P. Gowritankar HOD, Physical & Education - *P. Gowritankar*
- 9) Kurn M. Jaya Lakshmi, Jr. Asst. - *J.*
- 10) Kurn P. Suseela student P. Suseela
- 11) Kurn P. Gowri student P. Gowri

OTHERS ATTENDED:

- 1) Smt B. S. Anurha, Sec in Chemistry - *A.*
- 2) Smt G. Vijaya Durga Sec in Zoology - *G. Vijaya Durga*
- 3) Smt G. Sumalatha Sec in Computer - *G. Sumalatha*

Compliance of the meeting:

- * Department of Zoology celebrated Wildlife Week in October.
- * Dept of Botany & Zoology started certificate courses - *RSB*

14.10.2021

IQAC meeting is conducted in Principal's chamber on _____ under the chairmanship of Dr. T. Radhakrishna Principal cum IQAC chairman.

Due to the general transfers in the month of October, all the regular staff transferred to various colleges. So IQAC chairman composed a new IQAC team, for all the seven criteria.

- Dr. G. Vijaya Durga appointed as the NAAC Co-ordinator and
- Sri G. Srinivasa Rao, Sec in Political Science appointed as IQAC Co-ordinator.

The following is the new NAAC composition.

Criterion	Co-ordinator	Members.
1. Criterion - I (C.A) Curricular Aspects	Smt M. Raghavendra Mr Raghavendra	Sri. ATSA Naidu Sri S. Lakshman Rao Sri T. Amaralingam FANAL
Teaching Learning Evaluation (2) (TLE)	Sri G. Srinivasa Rao	Sri K. Gangaraj Kum M. Yarela Sri V. Prabhakar Sri S. Lakshman Rao
Research Innovation & Extension	Dr. B. Vijaya Bharathi	Dr. G. Vijaya Durga Smt R. Sailaja Smt A. Chinabhibe Sri D. Thirupathi Rao

Criterion	Co-ordinator	Members
Infrastructure & Learning resources (4)	Sri K. Sankara Narayana ✓	Smt Y. Yasoda Sri A. Shivaji Sri B. Appalaraju B. Appalaraju
Student support & progression (5)	Dr. K. Chiranjeevulu ✓	Sri K. Raghunatha Sri P. Srinivasan Rum Chiranjeevulu Ch S
Governance, Leadership & Management (6)	Dr. V. Srinivasa Murthy ✓	Sri V. Uma Maheswari Sri R. Ram Prasad Sri V. Prabhakar
Institutional Values & Best practices	Sri A. Ramesh ✓	Sri A. S. A. Naidu A S

Compliance of the meeting:

It is resolved to take up the co-ordinator charge of respective criterion and update the records and registers.

[Signature]
PRINCIPAL

Govt. Degree College-Satur
Parvathipuram Manjeri Dist.

09.12.2021

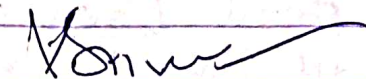
The IQAC meeting was conducted in the IQAC chamber on under the chairman ship of Dr. T. Radhakrishna.

Minute of the Meeting:

- With the newly formed IQAC criterion wise coordinators and members IQAC chairman conducted a meeting in which he instructed to collect the relevant data and update the registers.
- Principal sir instructed to the staff members there is a chance for submission of AQAR - 2019-20 and utilize the opportunity to upload the data and get the evidences in soft copy for uploading in NAAC portal.
- It is instructed to the staff to collect feedback from the students on quality of teachers and curriculum.
- IQAC chairman instructed to implement the College action plan.

Staff members attended

1. Dr. V. Srinivasamurthy.
2. Dr. G. Vijaya Durga.


Dr. T. Radhakrishna

3. Dr B. Vijaya Bhargavi
 4. Dr. K. Chiranjeevulu
 5. Smt M. Raghavendra
 6. Sri G. Brinivasa Rao
 7. Sri K. Sankara narayana
 8. Kum. Ch. Sitaram
 9. Sri ATSA Saidu
 10. Sri A. Ramesh
 11. Smt R. Sailaja
 12. Sri K. Raghunadham
 13. Sri N. Uma Maheswara Rao
 14. Sri S. Lakshmana Rao
 15. Sri K. Gangaraju
 16. Smt Y. Yasoda
 17. Kum M. Yasodha
 18. Sri V. Prabhakar
 19. Sri Jaya Prathap.
 20. Sri R. Ramprasad
 21. Sri T. Anaralingam
 22. Smt S. Chingballi
 23. Smt Sri Tulasi
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Compliance of the meeting:

- * The faculty was well aware in preparation of criterion-wise registers and files and collected by IQAC.
- * Feed back forms collected by IQAC from all the departments.

[Signature]
PRINCIPAL

Meeting - 7.

141

08.02.2022

A meeting is held by the chairman of IQAC and the Principal, Dr. T. Radhe Krishna, at Principal's Chamber.

- It is instructed to prepare PPTs and Video lessons for the usage of ICT to attract the students.
- It is instructed to encourage students for active participation to celebrate science day by conducting some activities.
- Instructed to maintain Teaching diary, Teaching notes, Annual plan and other all registers and records as proofs for all the criteria of IQAC.

Members attended the meeting:

1. Dr. V. Srinivasamurthy. ✓
2. Dr. G. Vijaya Durga. ✓
3. Dr. B. Vijaya Bharathi. ✓
4. Dr. K. Changanpallu. ✓
5. Sri G. Srinivasa Rao. ✓
6. Smt M. Raghavendra. ✓
7. Sri K. Sankara Narayana. ✓
8. Kum Ch. Sivarathnam. ✓
9. Sri A.T.S.A. Naidu. ✓
10. Sri A. Ramesh. ✓

11. Smt. R. Sailaja &
12. Sri K. Raghunadham VJ
13. Sri N. Uma Maheswara Rao. N. Rao
14. Sri K. Rangaraju K.
15. Sri S. Lakshmana Rao. S. Rao
16. Smt. Y. Yaroda Y. Rao
17. Kum. M. Yarodha. M. Rao
18. Sri V. Prabhakar V. Rao
19. Sri Jaya Prakash.
20. Sri R. Ram Prasad. R. Rao
21. Sri T. Amara Lingam T. Rao
22. Smt. L. Chennaballi L. Rao
23. Smt. G. Tulani G. Rao

[Signature]

PRINCIPAL
Govt. Degree College-Salur
Parvathipuram Manyam Dist.

Meeting - 8.

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16.03.2022

IQAC meeting was conducted in the principal sir's chamber on 06.04.2022 under the chairmanship of Dr. T. Radhakrishna Principal and IQAC Co-ordinator.

Agenda of the Meeting:

- Conducting Practical examination.
- Review of IQAC work.
- Preparation of SSR rough draft.

Minute of the meeting:

- IQAC chairman reviewed the progress of the IQAC criteria work, and fixed the target for submission of related records and registers.
- The IQAC Co-ordinator instructed to start the preparation of rough draft of SSR with the available information.
- Principal sir instructed to prepare schedule for practical examination of 3rd semester students and conduct the Practical examination & make the marks posted in the website.
- ^{Sir} Instructed to maintain departmental and individual records and registers up to date.

Staff members attended:

- 1) Dr. D. Srinivasa Murthy. N. Sone
- 2) Dr. G. Vijaya Durga G. Vijaya Durga
- 3) Dr. B. Vijaya Bhavathi H. S. S. S.
- 4) Dr. K. Chiranjeevulu K. Chiranjeevulu
- 5) Smt. M. Raghavendra M. Raghavendra
- 6) Sri G. Srinivasa Rao. R. S. S.
- 7) Kum. Ch. Sitaratnam Ch. S.
- 8) Sri ATSA. Naidu A. T. S. A.
- 9) Sri A. Ramesh A. Ramesh
- 10) Smt R. Saranya R. Saranya
- 11) Sri K. Raghunathan K. Raghunathan
- 12) Sri D. Uma Maheswara Rao D. Uma
- 13) Sri K. Gangaraju K. Gangaraju
- 14) Sri S. Lakshmana Rao S. Lakshmana Rao
- 15) Smt Y. Yashoda Y. Yashoda
- 16) Kum. M. Yashoda M. Yashoda
- 17) Sri V. Prabhakar V. Prabhakar
- 18) Sri R. Ram Prasad R. Ram Prasad
- 19) Sri T. Amara Lingam T. Amara Lingam
- 20) Smt A. Chingalali A. Chingalali
- 21) Smt G. Tulani G. Tulani

Compliance of the meeting:

- Practical examinations conducted and marks posted in University website.
- NAAC Criterion wise data uploaded in the NAAC portal and related records & registers submitted to IQAC.


 PRINCIPAL
 Govt. Degree College-Salur
 Parvathipuram Manyam Dist.

23.06.2022.

A meeting is held by the chairman of IQAC and the Principal, Dr. T. Radhakrishna at Principal's chamber.

- After Summer Vacation college reopens in the month of June 2022.
- Sir instructed to prepare Academic plan for college activities (College)
- Also instructed to prepare annual plan of the individual lecturers and submit to the Principal.
- Prepare the activities which will be going to conduct by every department and keep the evidences for IQAC work.
- Advised to conduct Best Practices by department wise and institutional best practices.
- Instructed to celebrate Important days and curricular and extra-curricular events to aware students (about) for allround development.

Members attended to the Meeting:

- 1) Dr. V. Srinivasa Murthy.
- 2) Dr. G. Vijaya Durga
- 3) Dr. B. Vijaya Bhagathi
- 4) Dr. K. Chiranjeevulu
- 5) Smt. G. Srinivasa Rao
- 6) Smt. M. Raghavendra

✓ Smt. V. Srinivasa Murthy
 Dr. G. Vijaya Durga
 Dr. B. Vijaya Bhagathi
 Dr. K. Chiranjeevulu
 Smt. G. Srinivasa Rao
 Smt. M. Raghavendra

- 4) Kum ch. Sitagatnam chrl.
- 8) Sri A. Ramesh ✓
- 9) Sri ATS A. Naidu ✓
- 10) Smt R. Sailaya ✓
- 11) Sri D. Uma Maheswara Rao. N.ves.
- 12) Sri K. Raghunadham ✓
- 13) Sri K. Ramgopalulu ✓
- 14) Sri S. Lakshmana Rao Sh.
- 15) Smt Y. Yaroda Y.ves.
- 16) Kum M. Yaroda M.ves.
- 17) Sri V. Prabhakar ✓
- 18) Sri R. Ram Prasad ✓
- 19) Sri T. Amara Lingam T. Amal
- 20) Smt L. Chinaballi L. @
- 21) Sri A. Shivaji ✓
- 22) Sri P. Srinivasa Rao. Pr.
- 23) Sri D. Appalanaidu ✓

PSM

PRINCIPAL
Govt. Degree College-Salur
Parvathipuram Manyam Dist.

Circular - 1

Date 12/09/2022
Page

It is resolved to allot work load to all the guest faculty regarding W.A.C work for the month of September 2022. All the guest faculty must complete the ordered criterion wise work and submit the same to the W.A.C coordinator.

- | | |
|------------------------------|-----------|
| 1) Y. Yasoda (Librarian) | 10 hours |
| 2) K. Prangaraju | 10 hours |
| 3) M. Yasoda | 10 hours |
| 4) S. Lakshmana Rao | 10 hours |
| 5) V. Prabhakar | 10 hours |
| 6) B. Appababu | 10 hours |
| 7) P. Srinivasa Rao | 10 hours |
| 8) A. Shivaji | 10 hours |
| 9) L. Chinaballi | 10 hours |
| 10) D. Appababu | 10 hours |
| [11] S. Moenakshi | 10 hours] |

X.C.

M. Gan

S.A.

Y. Rao

Upd.

B. Appababu

L. Ch

12/09/2022

28/09/2022
Page

Circular - 2

All the staff members are requested to see the NAAC criterion wise Committees in the following table and make a note that all the Committees should maintain relevant records and registers. Criterion wise Committee is responsible to collect all the relevant data from every department and upload the same in the College website as well as in NAAC portal. So be attentive while collecting the data and upload on or before 15.10.2022.

Signature

NAAC CRITERION WISE

CO-ORDINATORS & MEMBERS

S.NO.	Name of the Criterion	Co-ordinator name	Signature	Members	Signature
1.	Curricular Aspects (100)	Smt. M. Raghavendire (Dec in Telugu)	M. Raghavendire	Sri A.T.S.A. Naidu Sri S. Lakshmana Rao Sri T. Amara Lingam	ASW SL vpecc.
2.	Teaching Learning Evaluation (350)	Sri G. Srinivasa Rao (Dec in Political Science)	RAGH	Sri V. Prabhakar Sri S. Lakshmana Rao Sri K. Gangaraju Smt. M. Yasoda	vpecc. A Klu M. Y. S.
3.	Research, Innovations & Extension (110)	Dr. B. Vijaya Zharathi (Dec in Telugu)	Harsh	Dr. G. Vijaya Durga Smt. L. Chintali Sri D. Tirupathi Rao Smt. R. Sailaja	Dr. G. V. L. Ch. D. T. S.
4.	Infrastructure & Learning Resources (100)	Sri K. Sankaranarayanan (Dec in English)	K. S.	Smt. Y. Yasoda Sri. A. Shivaji Sri B. Appalaraju	Y. Y. S. Sri B. Appalaraju
5.	Student Support & Progression (140)	Dr. K. Chiranjeevulu (Dec in Economics) K. Raghunandan	K. Chiranjeevulu	Kum. Ch. Sitaratham Sri K. Gangaraju Sri P. Srinivasa Rao	K. Ch. K. G. P.
6.	Governance Leadership & Management (100)	Dr. V. Srinivasamurthy (Dec in Mathematics) Dr. Appalaraju	V. Srinivasamurthy	Sri N. Uma Maheswari Sri V. Prabhakar Sri R. Ram Prasad	N. Uma vpecc. R.
7.	Institutional Values & Best Practices (100)	Sri T. Rama Sunkara (Dec in Physics)	R. S.	Sri A. Ramesh Sri A.T.S.A. Naidu Kum. K. Parvathi	A. ASW K. P.

Circular- 3.

All the NAAC criterion wise co-ordinators and members are requested to attend a meeting at 11.00 AM, at Principal's chamber to discuss about

- 1) NAAC work,
- 2) AAR 2020-21, 2021-22,
- 3) College website

Name of the Co-ordinator: Sign.

1. Smt. M. Raghavendra M. Raghendra
2. Sri G. Srinivasa Rao. RAO
3. Dr. B. Vijaya Bharathi. Vijaya
4. Sri K. Sankaranarayana K.
5. Dr. K. Chiranjeevulu. Chiranjeevulu
6. Dr. D. Srinivasa Murthy. Srinivasa Murthy
7. Sri Rama Sunkanna. Sunkanna

Meeting Resolutions

Date _____

Page _____

- Principal sir once again instructed all the criterion wise co-ordinators and members must collect all the data related to all the key-indicators.
- Principal sir instructed all the staff members to upload the individual and departmental data in the college website.
- Sir instructed to register the alumni association.
- Instructed qualified teachers to apply for guidance.
- Sir instructed to maintain monthly magazine and newsletter.
- Finally all the criterion wise co-ordinators express their views and ideas regarding AAC.

RSU
30/5/2022

Date _____
Page _____

All the NAAC criterion wise
members:

1. S. Lakshman Rao
2. Y. Yasoda
3. B. Appala Raju
4. K. Gausar
5. M. Jayash
6. S. Lakshmi

30/09/2022

Circular - 4.

Regarding NAAC Purpose
for AQAR 2021-22, yearly
status report (extended profile)
the following members are
requested to collect the rele-
vant data in the prescribed
format in soft copy and hard
copy and submit the same
to the NAAC Co-ordinator.

RSR
01/10/2022

1. P. Ram Prasad
(JKC Member) RSR
2. T. Amara Lingam
(JKC Member) RSR
3. Trinadha
CAPSSDC - M. Trinadha

12.10.2022.

Circular - 5

As per the instructions given by Principal Sir, there will be a meeting to discuss about NAAC work progression. So all the criterion wise Co-ordinators and members have to attend the meeting at 11 AM, in Computer Lab, without fail. Criterion wise Coordinators have to explain their meeting time: 11 AM - work Date : 13.10.2022 progress Venue: Computer Lab

→ College website - data upload progress.

	Criterion	Co-ordinator	Members
1.	<u>I</u>	<u>Aditya</u>	<u>Arun</u>
2.	<u>II</u>	<u>Rajesh</u>	<u>Manoj</u> <u>Ak</u>
3.	<u>III</u>		<u>Aditya</u> <u>Manoj</u>
4.	<u>IV</u>	<u>B. Appalaraju</u>	<u>Dr. Dipankar</u>
5.	<u>V</u>		<u>Dr. T. N. Lakshmi</u>
6.	<u>VI</u>		<u>Dr. S. S. S. S.</u>
7.	<u>VII</u>	<u>RA</u>	<u>AG</u>

20.10.2022.

Circular - 6.

As per the instructions given by Principal Sir, there will be a meeting regarding NAAAC progression and also to discuss about website data uploading. So all the criteria wise Co-ordinators, members, JKC members, are requested to attend the meeting at 11:00 A.M at Principal Sir's chamber.

Date: 21.10.2022.

- 1) NAAAC work progression.
- 2) Website data uploading.

NAAAC Coordinator
K. Srinivas Rao

20/10/2022

S.No. Name of the Lecturer Signature

1. G. Srinivas Rao

2. T. Ramasankar

3. K. Srinivas

4. [Signature]

5. [Signature]

6. [Signature]

7. [Signature]

8. [Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

9 P. SRINIVASA RAO

10 K. Gangi Ram

11 L. Chinatalli

12 ~~_____~~

13 ~~_____~~

14 ~~_____~~

15 B. Appala Raju

16 V. S. Murthy

17 Y. Yasoda

18 A. Sruji

19 ~~_____~~

20 ~~_____~~

21 A. Appala Venkatesu

22 ~~_____~~

23

24

25

→ Instructed to upload department profile, vision & mission, semester wise time table, syllabus, department strengths & achievements, faculty profiles, student admission results, publications, patents, award.

I.A Department meeting minutes, Dept. best practices, student's progress on higher education's employment in college website within 7 days.

→ Instructed to conduct departments (NAAC visit. in the month of November.

(NAAC coordination) Instructed to make departments visits.

→ Instructed to upload departmental profile on or before 27.10.2022.

→ Instructed to upload college complete data in college website to JKC members.

→ Detailed description on college website - slideshow through

Enclosed this work to Rama Rukanna Sir.

R. M. S.
21/10/2022

01.11.2022

Date

Page

Circular-7.

In view of the partial uploading of departmental and individual data in college website, Principal sir instructed all the staff members and JKC members to fill all the relevant data in college website by tomorrow evening. In this regard Principal sir instructed IQAC - Coordinator and NAAC Coordinator to conduct a meeting on 03.11.2022 at 3.00 PM.

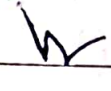
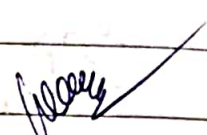
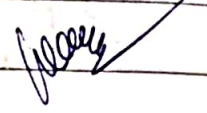
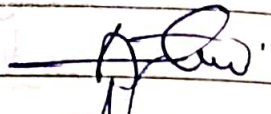
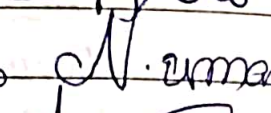
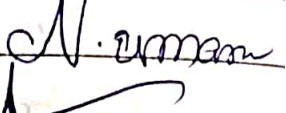
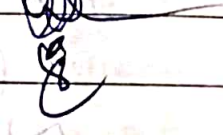
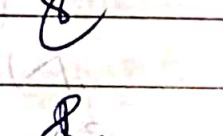
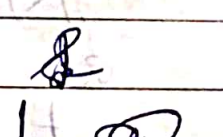
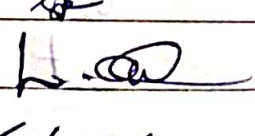
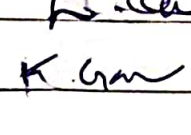
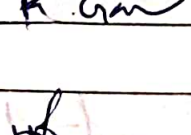
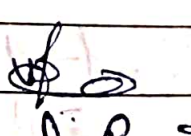
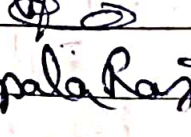
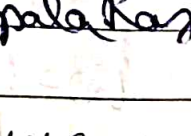
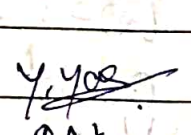
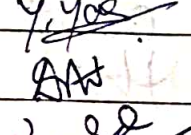
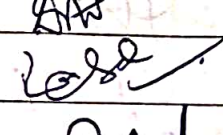
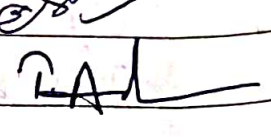
So all the teaching staff are requested to fill your data in college website in all fields, and also requested to attend the meeting at 3.00 PM on 03.11.2022 at Principal's chamber.

Adm
01/11/22

IQAC Coordinator: RAM

NAAC Coordinator: Dr. J. S. Jeyaraj

Staff members :

1. Sri V. Srinivasa Murthy. 
2. Sri T. Ramasunkanna 
3. Sri K. Sankara Narayana 
4. Sri K. Chidambaram 
5. Smt B. Vijaya Bharathi 
6. Kum Ch. Sitaratnam 
7. Sri ATSA. Naidu 
8. Sri N. Uma Maheswara 
9. Sri A. Damesh 
10. Sri K. Raghunandan 
11. Smt R. Sailaja 
12. Sri S. Lakshmana Rao 
13. Sri D. Srinivasa Rao 
14. Smt ~~Ch~~ Chinthalli 
15. Sri K. Gangaraju 
16. Kum M. Yarodha 
17. Sri V. Prabhakar 
18. Sri B. Appalaraju B Appala Rao 
19. Sri A. Shivaji 
20. Smt Y. Yaroda 
21. Sri D. Appalaraju 
22. Sri R. Ram Prasad 
23. Sri T. Amara Lingam 

Circular-8.

Date 14/11/2022.
Page

As per the instructions of the Principal Sir, there will be a review meeting regarding NAAC criterion-2. So NAAC criterion-1 Co-ordinator and members should attend the meeting on 15.11.2022 at 3PM at IQAC room.

NAAC Co-ordinator:

Dr. P. S. S. S. S.

14/11/2022

1. criterion-1 Kum. Ch. Sitaraliam
Co-ordinator C. S. R.

2. Members:

Sri Lakshmana Rao.

Sri T. Amaralingam.

- NAAC criterion-I - Co-ordination members. NAAC Co-ordination and Principal sir attended the meeting.
- Sir instructed Cr-I - Co-ordination to explain the work updates regarding their criterion.
- Co-ordination of criterion-I along with the members explained their work progression for AQAR 2019-2020 and AQAR 2020-2021.
- They collected related data from each and department and all the hard copies presented to the Principal sir.
- Principal sir instructed to fill the data completely and keep the proofs for further work.

22/11/20

15/11/2022.

Circular-9.

Date

Page

As per the instructions given by Principal Sir, there will be review meeting for NAAC criterion - II, on 16.11.2022 at 3.00 PM, in Principal's chamber. So, criterion - II Coordinators and members attend the meeting with related documents and proofs.

NAAC Coordinator:

G. Vijaya Kumar

NAAC Coordinator:

asst
15/11/2022

1. Criterion - II Coordinator

Dr B. Vijaya Bharathi

2. Smt R. Saranya

3. Smt L. Chintalalli
L. Ch

- For the review meeting of criterion - II, DAAC Co-ordinator, criterion - III Co-ordinator and members, Principal Sir attended in DAAC chamber.
- criterion - III Co-ordinator presented the data they collected from every department to the Principal Sir.
- Sir gave some suggestions like to add CSP projects in the related area.
- Advised to collect the data from Dr. J. Chandrasekhar who got patent and also some special award from "National Physics Committee" for his work of excellence in practical skills.
- Principal Sir gave instructions to fill all the data before next review meeting.

anti

Circular-10.

As per the instructions given by Principal Sir, there will be review meeting for IQAAC criterion - IV and criterion - II, on 23.11.2022 at 3.00 PM in IQAAC room - for criterion - II & IV coordinators and members attend the meeting with relevant documents and proofs.

IAA Coordinator
G. Srinivas Das
IAAC Coordinator: Ravi

Per
16/11/22

criterion - II
Co-ordinator

Sri G. Srinivas Das Ravi
Sri K. Gangaraju K
Kum Dr. Yasoda. M. Y.

criterion - IV
Co-ordinator

K. Sankaranarayanan
Smt. Y. Yasoda Y. Y.
Sri A. Sivaji Aji

- For Criterion-II review meeting Principal Sir, Criterion-II Co-ordinator, members and NAAC Co-ordinator gathered at IDAC chamber.
- Criterion-II Co-ordinator explained their work progression and he presented the data regarding all the parameters of their criterion.
- Sir advised to prepare SSS report and data for next review meeting.
- For Criterion-IV review meeting Principal Sir, Criterion-IV Co-ordinator, members and NAAC Co-ordinator attended at IDAC room.
- Sir instructed the Co-ordinator to speed up his activity for data collection and upload the same in the website.
- As Library is one of the main aspect in Criterion-IV, Sir instructed Librarian to prepare soft copy of book titles very urgent.
- Advised Physical director to submit the related data.

24.11.2022.

Circular - 11.

As per the directions given by Principal Sir, there will be a review meeting for NAAC criteria V and VI. So criterion wise co-ordinators and members please attend the meeting at 3.00 PM in IQAC room with relevant proof of your criteria on 25.11.2022.

RSR

NAAC Co-ordinators
Group A

IQAC Co-ordinators
Group B

Criterion - V:

- 1) Dr. K. Chitrangeevulu
- 2) ^{Dr} K. Raghunandan
- 3) ^{Mr} K. Gangaraju K. Ganes
- 4) ^{Dr} P. Srinivasa Rao R

Criterion - VI:

- 1) Dr. V. Srinivasa Murthy
- 2) ^{Dr} D. Appalanaidu
- 3) ^{Dr} V. Prabhakar V. R
- 4) ^{Dr} B. Umesa Maheswara Rao
- 5) N. Srinivasulu

To

- Criterion-V review meeting
Principal Sir, Criterion-V Coordinator
- Ist, members, IQAC & N.A.C
Coordinator attended at IQAC
room.

- criterion-V coordinator explaining
the work progression.

- As the Alumni is one of the
key indicators, principal sir
instructed to register the
'Alumni association' for AIC
Salur.

- For Criterion-VI review meeting
Principal Sir, IQAC & N.A.C
Coordinators, Criterion-VI Co-ordi-
nator & members attended at
IQAC room.

- They explained their work
progression according the key
indicators.

pm

25/11/2022

Date

Page

Circular-12

Based on the instructions given by Principal Sir, there will be a Criterion-VII review meeting on 26.11.2022 at 12 AM. So criterion-VI Coord-
nator and members attend the meeting in IQAC room with out fail.

RSU

NAAC Coordinator
~~Principals Office~~

RUSK
IQAC Coordinator

Criterion-VII Coordinator

Sri T. Ramasunkanna

Sri A. Ramesh

Sri A T S A Naidu ~~RSU~~

- For criterion - VII follow meeting. Principal Sir, TAA coordinator, TAA C Coordinator, criterion - VII coordinator and members attended the meeting.
- criterion - VII coordinator explained their work progression in detailed.
- Best practices have to be upload in the AARs. So principal advised to upload at an urgent.

asir

13.12.2022

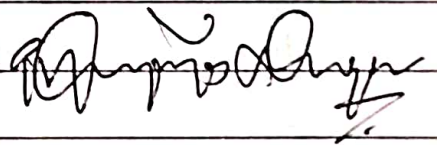
NIAAC Review meeting - 13

As per the instructions given by Principal Sir, a NIAAC review meeting will be conducted at Principal's chamber to review the AARs reports and NIAAC work.

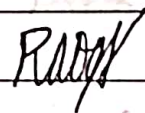
- All the criterion wise co-ordinators and members attended the meeting at 3.00 PM in Principal's chamber on 13.12.2022.

The following members attended the meeting.

1. Dr. G. Vijaya Durga
CNAAAC Co-ordinator

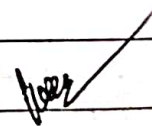


2. ^{Pri} G. Srinivasa Rao
CIAAC co-ordinator.



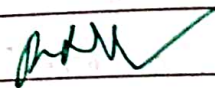
3. Dr. V. Srinivasa Murthy.

4. Dr. B. Vijaya Bharathi



5. Sri R. Sankaranarayana.

6. Sri T. Ramakrishna



7. Kum. Ch. Sitaraliam

8. Sri A. Ramesh.

Ar

9. Sri ATSA Waidu.

10. Smt. A. Raghavindira
maternity leave)

11. Dr. K. Changanjovulu.

keanu

12. Smt. R. Sailaja.

&

13. Sri N.B. Uma Maheswara Rao.

N.uma

14. Sri Raghunadham

15. Smt. Y. Yavoda

Y. yos.

16. Sri V. Prabhakar

17. Sri R. Gangaraju

KL

18. Sri S. Lakshmanarao

19. Smt. M. Yavoda

20. Smt. L. Chingtalli.

21. Sri D. Appalaraidu.

22. Sri B. Appalaraju. B. Appala Raju

23. Kum. K. Parvathi.

24. Sri T. Amaraalingam

25. Sri R. Ram Prasad.

Resolutions: criterion - 1:

- Instructed to add online classes details by using "G-Suite"
- Advised to add certificate course proofs.
-

Criterion wise data verified and suggested related information regarding all the remaining criteria.

- Instructed to prepare the SSR carefully.

(NAAC Review meeting)

Date 15/12/2022
Page

Circular - 14

As per the information given by Principal Sir, there will be a meeting regarding NAAC work. Dr. K. Twalamukhi, Lecturer in Zoology, PGAC & NAAC Coordinator, GDC, Cheepurupalli will attend as a resource person to give a detailed and relevant information, regarding all the criteria of NAAC. Meeting will start at 2^o clock in Principal Sir's Chamber; on 16/12/2022.

So all the staff members make a note and attend the meeting Tomorrow at 2 PM in Principal's room.

Ravi
15/12/2022

NAAC Coordinator
G. Srinivas Reddy

PGAC Coordinator

Ravi

Name

Signature

1. Dr. V. Srinivas Reddy

2. Dr. B. Vijayarathna

3. Dr. K. Chiranjeevulu

VSR

VSR

PO

- Date _____
Page _____
4. Sri K. Sankaranarayana ✓
 5. Sri T. Ramo Sunkanna ✓
 6. Kum. Ch. Sitarasnam ✓
 7. Sri A. Ramesh ✓
 8. Sri ATSA. Naidu ✓
 9. Smt. R. Sailaja ✓
 10. Sri N. Uma Maheswararao ✓
 11. Sri K. Raghunadhar ✓
 12. Smt. Y. Yaroda - ✓
 13. Sri V. Prabhakar ✓
 14. Sri K. Gengaraju ✓
 15. Sri S. Lakshmanarao ✓
 16. Kum. M. Yarodha - ✓
 17. Smt. P. Chinatalli ✓
 18. Sri D. Appalaraidu ✓
 19. Sri B. Appalaraju B Appab Raju ✓
 20. Kum. K. Parvathi ✓
 21. Sri. R. Ram Prasad ✓
 22. Sri T. Ameralingam ✓
 23. Sri Trinadh ✓

- Dr. K. Jwalmukhi, sir indelivered expressed the criterion wise doubt and clarifications to all the staff members.
- He aware us about the maintenance of all the criterion wise records registers.

Circular - 15

As per the instructions given by Principal Sir, there will be a meeting regarding NAAC work and AQAR 2019-20 submission. So all the NAAC criterion wise co-ordinators and members attend the review meeting at 3 o'clock, on 28.12.2022, in Principal Sir room.

NAAC Coordinator
[Signature]

Principal
28/12/22

IAAC Co-ordinator
[Signature]

1. Dr. V. Srinivasamurthy. - OD -
2. Dr. B. Vijayabharathi - OD -
3. Dr. K. Chiranjeevulu [Signature]
3. Sri T. Ramakrishna [Signature]
4. Sri K. Sankaranarayana [Signature]
5. Sri A. Ramesh.
6. Sri. ATSA. [Signature]
7. Smt R. Saibya [Signature]
8. Sri N. Uma Maheswara Rao
9. Sri K. Raghunathan [Signature]

- Date _____
Page _____
10. Smt Y. Yaroda Y. Yaroda
 11. Sri V. Prabhakar V. Prabhakar
 12. Sri K. Rangaraj K. Rangaraj
 13. Sri S. Lakshmanarao S. Lakshmanarao
 14. Kum M. Yashoda M. Yashoda
 15. Smt L. Chinabai L. Chinabai
 16. Sri D. Appalaraju D. Appalaraju
 17. Sri B. Appalaraju B. Appalaraju
 18. Kum K. Parvathi K. Parvathi
 19. Sri T. Amara Lakshmi T. Amara Lakshmi
 20. Sri R. Ram Prasad R. Ram Prasad
 21. Sri Trinadh Trinadh
 22. Sri D. Thirupathi Rao D. Thirupathi Rao
 23. Sri J. Saini N. A. Rao J. Saini N. A. Rao

→ Resolution:

QAAC chairman / college principal Dr. T. Radhakrishna garu, after thorough checking of all the 7 criteria and submitted Aem and Anms successfully re-submitted AQAR 2019-20.

14-02-2023.

Circular - 16.

(Review meeting of NAAC)

All the criterion wise Co-ordinators and members are requested to attend the meeting regarding AQAR 2020-21 re-submission by our IQAC chairman and Principal Sir Dr. T. Radhakrishna, given at Principal Sir's chamber. So all the staff members attend the meeting at 2⁰ clock.

NAAC Coordinator:

[Signature]

IQAC Co-ordinator:

[Signature]

1. Dr. V. Srinivasamurthy *[Signature]*
2. Dr. B. Vijaya Bhavathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. Sni Ramasankanna *[Signature]*
5. Sni K. Sankaranarayana
6. Sni A. Ramesh *[Signature]*
7. Sni ATSA. Nandhu *[Signature]*
8. Sni M. Uma Maheswara Rao *[Signature]*
9. Smt. R. Sailaja *[Signature]*
10. Sni K. Raghunadhan *[Signature]*

11. Smt - Y. Yasoda. Y. Yes
12. Sri V. Brabharai U. ~~Yes~~
13. Sri K. Brangaraju
14. Sri S. Lakshmana Rao S. ~~Yes~~
15. Kum. M. Yasodha
16. Smt - L. Chinaballi
17. Sri D. Appalanaidu ~~Yes~~
18. Sri B. Appalaraju
19. Kum. K. Poovathi
20. Sri T. Amaalingam R. ~~Yes~~
21. Sri R. Ramprasad
22. Sri Trinadh M. ~~Yes~~
23. Sri D. Thirupathirao
24. Sri A. Shivaji
25. Sri P. Srinivasa Rao

Resolution

AQAR 2020-21 resubmitted
by PAAC chairman/Principal
Dr. T. Radha Krishna Sir on
14.02.2023 at 1 PM.

NAAC Review meeting.

Date: 16.02.2023

All the Criterion wise Co-ordinators and members please make a note, that there will be a review meeting (according to our principal sir's instructions) on date 17.02.2023, at 11:AM, in Principal sir's chamber.

Agenda:

1. AQAR 2021-22 submission (Criterion wise data submission last date 23.02.2023).
2. As we exceeded the date of IQAA submission 15.02.2023, last date for IQAA submission will be 28.02.2023.
3. All the regular and Aided and aided faculty should submit AQAR 2021-22 as early as possible and submit the hard copies to IQAAC for scrutiny.

NAAC Co-ordinator

G. Thomas Raju

IQAAC Co-ordinator

Raj

Rev.
16.02.2023

1. Dr. V. Srinivasa Murthy. ✓
2. Dr. B. Vijaya Bhargavi ✓
3. Dr. K. Chinnayoorulu ✓
4. Sri T. Ramasankanna ✓
5. Sri K. Sankaranarayana ✓
6. Sri A. Ramakrishna ✓
7. Sri A. Ramesh ✓
8. Sri ATSA - Naidu ✓
9. Smt. R. Seelaja ✓
10. Sri N. Uma Maheswara Rao ✓
11. Sri K. Raghunadhian ✓
12. Smt. Y. Yaroda ✓
13. Sri V. Prabhakar ✓
14. Sri K. Gangaraju ✓
15. Sri S. Lakshmanarao ✓
16. Smt. M. Yarodha ✓
17. Sri D. Appalanaidu ✓
18. Sri B. Appalaraju ✓
19. Sri R. Ramprasad ✓
20. Sri T. Amaralingam ✓
21. Sri Trimadh. M ✓
22. Smt. L. Chinatali ✓
23. Sri P. Srinivasa Rao ✓

Compliance of the meeting

- AAR 2021-2022 submitted & approved
- ASAR 2021-22 forms submitted by the faculty to the IQAC.

NAAC Review meeting.

Date
Page

01.03.2023.

As per the instructions given by the IQAC chairman and Principal Dr. T. Radhakrishna garu there will a NAAC review meeting on 03.03.2023 at 2.00 PM to 5.00 PM in Principal's chamber.

Agenda of the Meeting:

1. AQAR 2020-2021, 2021-2022 submission and approval from NAAC.
2. IPA submission.
3. Maintenance of individual and departmental registers and records (Criterion wise)
4. Preparation of SSR.

So all the staff members are requested to attend the review meeting on 03/03/2023 at Principal's chamber.

01/03/2023
PRINCIPAL

Govt. Degree College Salur
Palvathipalam, Manyam Dist

- NAAC Coordinator
- IQAC Coordinator

[Signature]
Rajesh

- Date _____
Page _____
1. Dr. V. Srinivasa Murthy ✓
 2. Dr. B. Vijaya Bhargathi ✓
 3. Dr. K. Chiranjeevarulu ✓
 4. En. T. Ramasankaruna ✓
 5. Sri K. Santanarayan ✓
 6. Sri A. Rambabu ✓
 7. En. A. Ramesh ✓
 8. En. ATS A. Sridu ✓
 9. Smt. R. Seelapa ✓
 10. En. N. Uma Maheswara Rao ✓
 11. En. K. Raghunathan ✓
 12. Smt. Y. Yashoda ✓
 13. En. V. Prabhaakar ✓
 14. En. K. Gangaraju ✓
 15. En. S. Lakshminarayana Rao ✓
 16. Sri B. Appalaraju - B. Appala Raju
 17. Kum. M. Yashoda M. ✓
 18. En. D. Appalaaidu ✓
 19. En. R. Ram Prasad ✓
 20. Sri T. Amaralingam ✓
 21. En. M. Trinadh ✓
 22. Smt. L. Chinatalli ✓
 23. En. P. Srinivasa Rao ✓

For

- SSR Preparation all the supporting documents should maintain by each and every department. For that go through some model SSRs prepared by other institutions.
- Sir discussed about the registers and records to be maintained by every staff member and also by department wise.
- from 2016-17 onwards every department should maintain all the records and registers.
- Maintain students attendance registers
- Every staff member should submit teaching diary, teaching notes (Synopsis), annual plan by 15.03.2023.
- For CIA:
 - Individual by lecturer -
 - Department wise
 - Institution wise records should be maintained by concerned authorities.
- CIA - individual records should submit by 10.03.2023 evening.

For CIA department wire preparation
- on last date is 15.03.2023.

- CIA institution wire preparation
last-date is 18.03.2023 / 20.03.23

- Latest CIA (Current semester)
preparation last-date : 15.03.2023
submission dept wire : Last-date.

Department / Course : 15.08.2023.

- B.A: Sri P. Srinivasa Rao (H.D.)

- B Com: Sri A. Ramakrishna
(General / Compulsory)

- B.Sc :

M.P.C + M.C.S : Sri R. Saranya

M.P.Cs + M.S.Cs : Sri T. Ramasankar

- C.B.Z : Sri N. Uma Maheswari

C.A.Z : Sri Chinnatalli

Overall Institutional wire date
submission on / before : 19.03.2023
by Dr. V. Srinivasa Murthy.

- student profiles : 31/03/2023

- lecturer wise timetable : 31/03/2023.

(paste on Teaching diary 1st page)

Internship registers :

Collected from students

4.5 For Internship Vice principal is the incharge - Dr. V. S. Muthugan. (Contract faculty Sri Raghunathan) will assist vice principal

- Submission and collection of Internship project report on 31.03.2023. (Collected from students).

- CSP records should collect and kept with the concerned mentors.

- Personal profile : including all the additional / personal growth related information.

- Internal examination proofs, Assignments, Mid exam papers, Quizzes, Seminars and so on)
- Student assignment books.

Department wise registers should submit on or before : 31/03/2023

- Minili registers.

- Student feed back forms : should submit on 31.03.2023.

- Department activity register: 07/4/21
- Remedial Coaching register: 31/03/21
- Department wise timetable:
- COs, POs, PSOs.
- Lab attendance registers:
- Result analysis - Dept wise
(Individual, dept wise) group
- Slow, medium, advanced learners register
- Old q' papers (Dept wise last 3 years - sem I, II, III, IV, V & VI)
- ICT register.
- Student strength particulars.
- Practical award / answer script.
- Career guidance register.
- MoU
- Certificate courses register.
- Subject wise syllabuses -
(Cafely signed by students).
- Dept wise vision & mission / dept. profile.

Criteria wise records:

- Feed back form - curriculum
- % of students going to further studies (Teacher, Alumni)
(Lakshmana Rao, Raghunatha Rao)

- % of students getting employment through Personal, Job mela, Job drive, campus placements & with profs. — Raghunadhan
- Analysis of Overall result
By Dr. V. Srinivasa murthy
- Student satisfaction survey (SSS) — Dr. G. Rangaraju, Dr. K. Y. Varadha
- Scholarship data — Dr. Raghunadhan Sir.
- Best Practices register :
Dr. A. Ramesh
 - * Vehicle free day — Friday.
 - * (Bagging free campus)
 - * Plastic free campus.
- NSS registers (Dr. K. Chiranjeevarulu & Dr. ATSA Naidu) every Friday & Wednesday 3-5 PM)
- RRC — Dr. K. Chiranjeevarulu
- Library registers — Smt Y. Yarnada
- ITB infrastructure — Dr. G. S. R.
- at least 2022-23 (Project report)

- JKC registers.
- Eco club: N. Uma Maheswara Rao
- Games & sports registers.
- Consumer club - Sri A. Rambabu.
- Alumni registers.
- English Language Lab.
- NIRP & ALSHE.
- WEC: records & registers.
- Inclusive centre:
- Anti ragging registers - G. S. R. Srinivas
- RTI: Sri V. Srinivasa Murthy
- APSSDC: - Trinadh Sir. garu
- Code of conduct book.
- Sri T. Ramasankaranna.
- Induction training program.
- By ATS A. Naidu.
- Examination cell: Dr. K. Chinn
- Javulu.

Magazine Committee

Keru
03/03/2023

NAAC Review meeting:

15.03.2023

As per directions given by NAAC chairman and College Principal Dr. T. Radhakrishna garu, there will be a review meeting regarding NAAC. So all the staff members are requested to attend the meeting tomorrow at 2 PM, in Principal sir's chamber, i.e. on 18.03.2023.

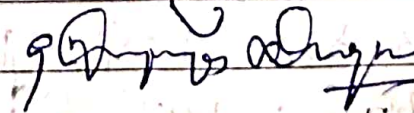
Agenda of the meeting:

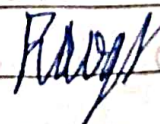
1. TIAA Submission.
2. SSR Preparation.
3. Status of Department wise records and registers updation.
4. Syllabus Completion.
5. Conducting MID2 examination.
6. Any other issues.

1. A. Examination; update in internal marks

- JRC Coordinator (Chage)

* Stop the classroom teaching for 20.3.2023; off (common to all)

- NAAC coordinator : 

- NAAC coordinator 



1. Dr. V. Srinivasamurthy. V. Srinivasamurthy
2. Dr. B. Vijaya Bhavathi. B. Vijaya Bhavathi
3. Dr. K. Changanjperulu. K. Changanjperulu
4. Sri T. Ramasunkanna. T. Ramasunkanna
5. Sri K. Sankaranarayana. K. Sankaranarayana
6. Sri A. Rambabu. A. Rambabu
7. Sri A. Ramesh. A. Ramesh
8. Sri ATSA - Sandu. ATSA - Sandu
9. Sri N. Umamaheswari Rao. N. Umamaheswari Rao
10. Smt R. Sailaya. R. Sailaya
11. Sri K. Raghunadharu. K. Raghunadharu
12. Smt Y. Yasoda. Y. Yasoda
13. Sri V. Prabhakar. V. Prabhakar
14. Sri K. Gangaiah. K. Gangaiah
15. Sri S. Lakshminarayana Rao. S. Lakshminarayana Rao
16. Kum M. Yasodha. M. Yasodha
17. Sri D. Appalaraju. D. Appalaraju
18. Sri B. Appalaraju. B. Appalaraju
19. Sri R. Ram Prasad. R. Ram Prasad
20. Sri T. Ammaligam. T. Ammaligam
21. Smt X. Chinatahi. X. Chinatahi
22. Sri D. Trinadh. D. Trinadh
23. Sri A. Sivaji. A. Sivaji
24. Sri P. Srinivasa Rao. P. Srinivasa Rao
25. Sri D. Tirupathi Rao. D. Tirupathi Rao

DT: 25/03/2023.

This is to inform to the following members that a Committee was constituted for preparing of Self Study Report (SSR) and submit to NAAC, Bangalore.

In this connection the following Committee is instructed to (prepare) participate to the preparing of SSR in an appropriate manner and also request to co-ordinate with NAAC and IQAC Co-ordinator for better preparation of SSR within the 30 days duration for submission.

Committee Members;

1. Dr. V. Srinivasa Murthy, Vice-Principal.
2. Dr. G. Vijaya Durga (NAAC Coordinator)
3. Sri G. Srinivasa Rao (IQAC-coordinator)
4. Sri A. Rambabu, HOD, Dept. Commerce
5. Smt R. Sailaja, Contract Lecturer in Chemistry

Also support services is required

from the following staff members.

1. Sri K. V. Ramana (Senior Assistant)
2. Sri T. Amaralingam (CTK member)
3. Sri R. Ram Prasad (CTK member)

They are requested to support the SSR preparation committee in technical aspect.

Follow the above instructions scrupulously and submit the copy of SSR (April 25th) on or before 25.04.2023, without fail.

1. Dr. V. Srinivasamurthy.

2. Dr. G. Vijaya Durga

3. Sri G. Srinivasa Rao

4. Sri A. Rambabu

5. Smt R. Sailaja

6. Sri K. V. Ramana

7. Sri T. Amaralingam

8. Sri R. Ram Prasad

RSN
25/03/23

G. Vijaya Durga

Ram

A. Rambabu

S.

K. Ramana

T. Amaralingam

R. Ram Prasad

All the staff members are requested to attend a review meeting regarding NAC works which will be held on 29.03.2023 at 10.30 AM, at Principal's chamber.

Agenda of the meeting

1. IPRA Submission
2. Departmental Records
3. SSR Preparation

NAC Coordinator, P. Srinivas Murthy

IPAC Coordinator Rao

1. Dr. V. Srinivasa Murthy.
2. Dr. B. Vijaya Bharathi BV
3. Dr. K. Chikanjeemulu. KC
4. Sri T. Ramasubbanna TR
5. Sri K. Sankara Narayana
6. Sri A. Rambabu AR
7. Sri A. Ramesh. AR
8. Sri ATS A. Sandu AS
9. Sri N. Uma Maheswara Rao UM

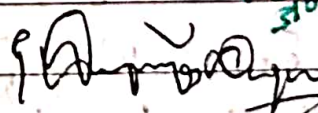
10. Smt A. Sailaja
11. Sri K. Raghunadham
12. Smt Y. Yasoda
13. Sri V. Prabhakaran
14. Sri K. Gangaraju
15. Sri S. Lakshmana Rao
16. Kum M. Yasoda
17. Sri D. Appalaraidu
18. Sri B. Appalaraju B. Appala Raju
19. Sri R. Ram Prasad
20. Sri T. Amara Lingam
21. Smt L. Chinatallu
22. Sri M. Trinadh
23. Sri A. Sivaji
24. Sri P. Srinivasarao
25. Sri D. Thirupathi Rao

31.03.2023.

Circular

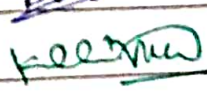
This is to inform to all the staff members that our IQAA (Institutional Information for Quality Assessment) successfully submitted today i.e on 31.03.2023. So All the departments and staff members are requested to update all the records and registers and College website up to 2021-22 academic year.

Here we are attaching the IQAA format, kindly go through it and co-operate; co-ordinate with one another for SSR preparation to get A grade.

QAAC coordinator: 

RMV
31.03.2023

QAAC Co-ordinator: RMV

1. Dr. V. Srinivasamurthy VSM
2. Dr. B. Vijaya Isharathi 
3. Dr. K. Chiranjeevulu 

4. En. T. Ramasunkanna *RM*
5. En. K. Sankara Narayana *K*
6. En. A. Rambabu *A*
7. En. A. Ramesh *A*
8. En. A.T.S.A. Nandhu *A*
9. En. N. Uma Maheswara Rao *N*
10. Pmt R. Sailaja *R*
11. En. K. Raghunadhari *K*
12. En. Y. Yaroda *Y. Yar.*
13. En. V. Prabhakar *V*
14. En. G. Gangaraju *G*
15. En. S. Lakshminarayana Rao *S*
16. En. M. Yarodha *M. Yar.*
17. En. B. Appalaraju *B. Appala Raju*
18. En. D. Appalaraju *D*
19. Pmt. L. Chinababu *L*
20. En. R. Ram Prasad *R*
21. En. T. Anandalingam *T. An*
22. En. A. Sivaji *A*
23. En. P. Srinivasa Rao *P*
24. En. M. Trinadh *M*
25. En. D. Thiurpati Rao *D*

Circular.

Date

Page

As per the instructions given by our Principal Sir, there will be a review meeting tomorrow i.e. on 21.04.2023 at 10.30 AM, in Principal Sir's chamber. So all the staff members are requested to attend the meeting without fail.

Agenda of the meeting:

1. NAAC work updates
2. Status of department wise and Individual records and registers
3. SSR preparations
4. Final visit of principal Sir to all the departments will be 26.04.2023
5. SSS report, student feed back on the subject
6. Usage of FRS app - LEARs applying
7. Allotment of papers, Annual plan, sectioner wise and dept. wise time tables for next semester i.e. (II & IV)

Any other with the permission of the chair

NAAC Coordinator: [Signature]

IQAC Coordinator

RECEIVED
20.04.2023

[Signature]

1. Dr. V. Srinivasa Murthy. *V.S. Murthy*
2. Dr. B. Vijaya Bharathi. *B.V. Bharathi*
3. Dr. K. Chiranjeevu. *K. Chiranjeevu*
4. Sri T. Ramakrishna. *T. Ramakrishna*
5. Sri K. Sankara Narayana. *K. Sankara Narayana*
6. Sri A. Ramesh. *A. Ramesh*
7. Sri A. Ramesh. *A. Ramesh*
8. Sri A.T.S.A. Naidu. *A.T.S.A. Naidu*
9. Smt R. Saroja. *R. Saroja*
10. Sri K. Raghunadhen. *K. Raghunadhen*
11. Smt. Y. Yashoda. *Y. Yashoda*
12. Sri K. Gangaraju. *K. Gangaraju*
13. Sri S. Lakshmana Rao. *S. Lakshmana Rao*
14. Sri M. Yashoda. *M. Yashoda*
15. Sri B. Appalaraju. B. Appala Raju
16. Sri D. Appalanaidu. *D. Appalanaidu*
17. Smt G. Chinabaili. *G. Chinabaili*
18. Sri R. Ramprasad. *R. Ramprasad*
19. Sri T. Amaralingam. *T. Amaralingam*
20. Sri A. Sridi. *A. Sridi*
21. Sri P. Srinivasa Rao. *P. Srinivasa Rao*
22. Sri M. Trinadh. *M. Trinadh*
23. Sri D. Thirupathirao. *D. Thirupathirao*
24. Sri N. Uma Maheswara Rao. *N. Uma Maheswara Rao*
25. Sri V. Phalkekar Rao. *V. Phalkekar Rao*
26. Smt M. Raghavendra. *M. Raghavendra*

26.04.2023.

Circular

Date

Page

As per the instructions given by the Principal Sir, all the staff members are requested to attend a meeting which will be held at 10.30 AM on 27.04.2023; in Principal's chamber.

Agenda of the meeting:

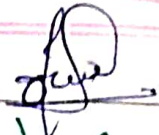
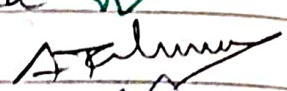
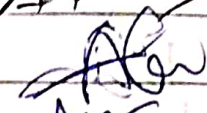
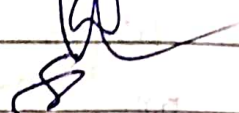
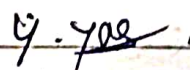
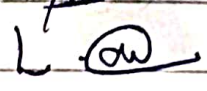
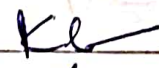
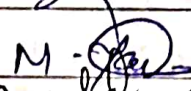
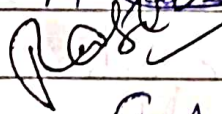
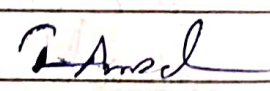
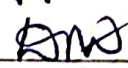
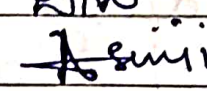
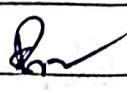
1. SSR preparation.
2. Resubmission of PDA.
3. Criteria wise Coordinators along with the members - collect all the criteria wise data and to prepare soft copy of the documents.

RSR
26.04.2023

DAAC Coordinator
PDAAC Coordinator

1. Dr. V. Srinivasa Murthy
2. Dr. B. Vijaya Bharathi
3. Dr. K. Chiranjeevulu
4. Smt T. Ramasubbarao

(Attended EIPAL Training)

5. Smt. M. Raghavendra 
6. Sri K. Sankaranarayana 
7. Sri A. Ramakrishna 
8. Sri. A.T.S.A. Naidu 
9. Sri A. Ramesh 
10. Sri K. Raghunathan 
11. Smt R. Sarilaya 
12. Smt Y. Yashoda 
13. Smt. A. Chinatalli 
14. Sri V. Prabhakar Rao
15. Sri K. Ganganarayana 
16. Sri S. Lakshminarayana Rao 
17. Kum. N. Yashoda 
18. Sri B. Ramprasad 
19. Sri T. Anandalingam 
20. Sri B. Appalaraju B. Appala Raju
21. Sri D. Appalaraju 
22. Sri A. Sivaji 
23. Sri N. Uma Maheswara Rao N. Umamaheswari
24. Sri D. Thirupathirao
25. Sri M. Tirradh
26. Sri P. Srinivasa Rao 
- 27.

21.06.2023.

Circular.

All the staff members aware that our IIAA was approved by NAAC on 22.06.2023. In this regard to intensify SSR Preparation and other NAAC related issues there will be a meeting on 22.06.2023, at Principal's Chamber to discuss the following issues at 2:00 PM.

1. SSR Preparation
2. Criteria wise data Collection status in prescribed format ✓
3. To discuss college infrastructure development in view of NAAC peer team visit.

All the staff members, criterion wise co-ordinators and members attend the meeting with relevant data.

[Signature]
21/06/2023

NAAC coordinator
IAAC Coordinator

[Signature]
[Signature]

1. Dr V. Srinivasa Murthy ~~Don~~
2. Dr. B. Vijaya Bharathi ~~BV~~
3. Dr. K. Chiranjeevi ~~KCC~~
4. Sri T. Ramasankaranna ~~RS~~
5. Fmt M. Raghavendra ~~MR~~
6. Sri K. Sankaranarayana ~~K~~
7. Sri A. Rambabu ~~AR~~
8. Sri ATSA Naidu ~~AN~~
9. Sri K. Raghunadham ~~KR~~
10. Fmt R. Sarilaya ~~R~~
11. Fmt Y. Yaroda ~~Y~~
12. Fmt L. Chinulali ~~L~~
13. Sri V. Prabhakar Rao ~~V~~
14. Sri K. Ranganayana ~~K~~
15. Sri S. Lakshmana Rao ~~S~~
16. Kum M. Yaroda ~~M~~
17. Sri N. Uma Maheswara Rao ~~N~~
18. Sri R. Ram Prasad ~~R~~
19. Sri T. Amaralingam ~~T~~
20. Sri A. Ramesh ~~A~~
21. Sri B. Appalaraju ~~B~~
22. Sri D. Appalaraju ~~D~~
23. Sri A. Sivaaji ~~A~~
24. Sri D. Thirupathi Rao ~~D~~
25. Sri M. Trinadh ~~M~~
26. Sri P. Srinivasa Rao ~~P~~

Meeting Resolutions.

- Vision & Mission: should be there for the institutional and department wise.
- Institution must prepare objectives which should attain in future, like market oriented courses introduction, any other new courses introduction in the institution.
- Introduce new P.G. Courses to the institution so as to become this as a P.G. centre and also a research centre.
- IQAC should develop a team with good understanding and dynamic functioning with all other departments in the institution along with the guidance of the Principal.
- IQAC must collect all the information which is qualitative and also proof oriented, from each and every department.
- Alumni's feed back system which includes (student ^{on} curriculum, teacher, from alumni) of the institution maintain in qualitative manner.
- Documentation is the very good quality which should be maintained by IQAC.
- Cultural Co-ordinator: Sri ATSA Saide should initiate to organise a good culture system in the institution. (Music committee should also include in cultural teams).

- Embroded to organize a National level seminar with in a short period. which will helpful for NAAC visit.

Duties of Principal:

- For data uploading a website Co-ordinator must be there.
Sri T. Ramakannan appointed as Website Co-ordinator.
- Principal should monitor all the events regarding 7 criteria and maintain in qualitative manner along with BAC support.
- Sri A. Rambabu appointed as a member to give "Technical support" to the BAC Co-ordinator (Technical Co-ordinator).
- All the activities conducted by each and every department, should maintain proper way like "Circular" circulation to every department, preserve all the relevant related documents and proofs for easy uploading the data in the college website.
- Additional academic Co-ordinator is the compliant person to monitor the quantitative matrices to upload the data in NAAC portal and creative manner. (in diagrammatic representation)

- Insulated to conduct IQAC meetings regularly. There should be a room with continuous internet facility for IQAC.

Role of Website incharge:

- should maintain all the institutional data to present in an innovative way, should be able to incorporate all the data related to IQAC in cyto data manner; and also coordinate with all the remaining staff and faculty in friendly manner.

- IQAC should fix targets, assignments and activate the members to collect related data time to time.
- IQAC Coordinator should monitor all the administrative level documents and academic data from every dept.

Documents & Records in IQAC:

- College establishment GO's
- UGC, affiliation GO's
- Accreditation certificates.
- Strategic plan
- Deployment cert 2f, 12 b.
- AISHE
- RUSA - documents
- NIRF
- Student & Faculty data (Year wise)
- College activity register.

- DAAAC minute book, action taken report.
- syllabus document.
- Result analysis - Report.
- Monthly wise activity reports.
- Criterion wise reports (with proofs)

* Handover charges during transfers (even) and retirement.

- Disciplinary action will be taken when there is "Nil reports" submission, though there is the availability of related data.
- DAAAC is mandate, all GDCs must go for DAAAC within the stipulated time.
- GDCs must examine provisional^{affiliation} approval time to time for DAAAC purpose.
- Instructed to organize "Certificate courses" for B.A.,
B.Com
Chemistry,
Physics.
- As Final year exams (Sem V) start from 24.03.2023, preparation holidays given to final year students, for students requisition. So final year classes will be stop to all the staff.

Common OH:

- 1) Varalakshmi Vratam (25.08.2023)
- 2) Pausi New year (16.08.2023)
- 3) Kartika Pournam (27.11.2023)

NAAC coordinators: *[Signature]* *25/10/2023*
 → (In several remainders and the request)
 IQAC Coordinators: *[Signature]*

1. Dr. V. Srinivasa Murthy *[Signature]*
2. Dr. B. Vijaya Bharathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. Sri T. Ramasubrahmanya *[Signature]*
5. Sri K. Sankara narayana
6. Sri A. Rambaru
7. Sri A. Ramesh *[Signature]*
8. Sri ATSA. Naidu *[Signature]*
9. Sri N. Uma Maheswara Rao. *[Signature]*
10. Smt. R. Sailaja *[Signature]*
11. Sri K. Raghunadham *[Signature]*
12. Smt. Y. Yashoda *[Signature]*
13. Sri V. Prabhakar *[Signature]*
14. Sri K. Gangaraju *[Signature]*
15. Sri S. Lakshmana Rao. *[Signature]*
16. Kum. M. Yashoda *[Signature]*
17. Sri D. Appalanaidu *[Signature]*
18. Sri B. Appalaraju *[Signature]*
19. Sri R. Ramprasad *[Signature]*
20. Sri T. Amarantham *[Signature]*
21. Smt. L. Chinabala *[Signature]*
22. Sri M. Trinadh *[Signature]*

23. En. A. Sivaji
24. En. P. Srinivasa Rao. Re
25. En. D. Thirupathi Rao. Re

Meeting Resolutions

11

- Discussed on the Commissioner's review meeting which will be held on 13.04.2023 and agenda points.
- Asked to submit the department wise CIA format on 03.04.2023 or before to the IQAC Coordinator.
- After submission of IQAA, asked to prepare "SSR draft" within 30 days, and collect relevant information from all the departments.
- College website must be updated and upload all the department wise activities in the website properly.
- Status of LMS, Status of I-Map, Status of E-Map discussed.
- Instructed to complete LMS - 4 quadrant preparation (to allotted lecturers) on or before 20.4.2023.
- Discussed on grievance redressal usage.
- "Unnati skill centre" came forward to give training to all the final year students for 30 days, 3 hours per day. Students must attend the training without fail and attend regularly. Even single day absence also the reason to not get the certificate for students.

MAAC :

- IQAA will be submitted on 31.03.2023.
- Lecturer wise time table must paste on the front page of Diary.
- Deviated classes must also shown in the diary.
- CSP records, short term internship records should shown.

- Personal profile of the lecturer should be updated.
- For all activities Geo tagged Photo mandatory.
- Result analysis
- slow learners, advanced learners, medium learners - register.
- ICT register
- MOU register
- ~~There~~ Certificate Course register
- Duty signed copy of student's as syllabus circulated to them.

All the above mentioned records and registers must be updated and signed by the Principal, when he visits the department.

- Guest Lectures -

Chemistry - Dr. Gupta 17.04.2023.
 NAAC - Sri. Harasrinamulu
 A guest Lecture will be arranged regarding NAAC on 18.04.2023 or 19.04.2023.

- JKC Coordinator Sri K. Sankaranarayanan will handed over his charge to Sri A. Rambabu (Lecturer in Commerce) on 31.03.2023. (Acc in English)

10/5/2023

NAAC Coordinators :

G. V. S. Raghav

IQAC Coordinator :

Rajk

1. Dr. V. Srinivasa Murthy. ✓ Smer
2. Dr. B. Vijaya Bharathi. ✓ B. Vijaya
3. Dr. K. Chiranjeevulu. ✓ K. Chiranjeevulu
4. Sri T. Ramakrishna. ✓ R. Ramakrishna
5. Sri K. Sankaranarayana. ✓ K. Sankaranarayana
6. Sri A. Rambabu. ✓ A. Rambabu
7. Sri A. Ramesh. ✓ A. Ramesh
8. Sri A. T. S. A. Praidu. ✓ A. T. S. A. Praidu
9. Sri K. Raghunadham. ✓ K. Raghunadham
10. Smt. R. Seilaya. ✓ R. Seilaya
11. Sri N. Uma Maheswara Rao. ✓ N. Uma Maheswara Rao
12. Smt. Y. Yashoda. ✓ Y. Yashoda
13. Sri V. Prabhakar. ✓ V. Prabhakar
14. Sri K. Ranganatha. ✓ K. Ranganatha
15. Sri S. Lakshmana Rao. ✓ S. Lakshmana Rao
16. Sri M. Yashoda. ✓ M. Yashoda
17. Sri D. Appalanaidu. ✓ D. Appalanaidu
18. Sri B. Appalanaidu. ✓ B. Appalanaidu
19. Smt. L. Chinatali. ✓ L. Chinatali
20. Sri R. Ramprasad. ✓ R. Ramprasad
21. Sri T. Anandalingam. ✓ T. Anandalingam
22. Sri M. Trinadh. ✓ M. Trinadh
23. Sri A. Srinivasulu. ✓ A. Srinivasulu
24. Sri P. Srinivasulu Rao. ✓ P. Srinivasulu Rao
25. Sri D. Thiupathirao. ✓ D. Thiupathirao

19 Meeting Resolutions

- Meeting conducted in Principal's chamber. All the staff members attended the meeting and the following resolutions were taken.
- Discussed on the submission of department-wise records and registers, particularly maintain CIA properly with proofs.
- 26-04-2023 is the last date to submit to the Principal for verification (By 3:00 PM)
- Student Profiles should be maintained properly and enter internal marks in that form and should be spiral bound (class wise).
- Paste time table on the front page of teaching diary.
- CSP registers and list of students allotted to the Mentor should be maintained properly along with marks entered.
- Internship records and reports must be maintained.
- Personal profile - Hand copy should be there in the department.
- Answer script after evaluation, should be counter signed by the student.
- Suggested to organize "National Seminar".
- Remedial coaching register, Department meeting minutes register, Dept. activity register, Dept. wise time-tables, CO's, PO's, PSO's, Lab attendance registers, slow, medium and advanced learners register, Result analysis subject wise, old question papers of odd and even

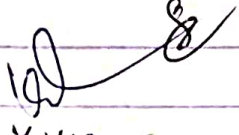
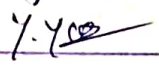
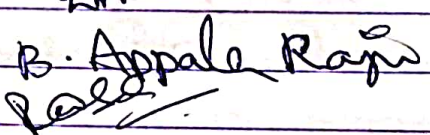
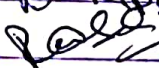
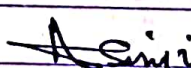
Semester should be maintained; ICT register, Practical answer script, MoU register, Certificate course register, Subject wise syllabus, Department Vision and Mission, SSS registers, RRC registers, JKC registers, WEC registers, ECO Club register, Games and sports register, IQAC registers, all the above mentioned registers should be updated and maintained properly.

- Inclusive centre registers, Anti ragging cell records/register, Grievance redressal cell, RTI information, APSSDC registers, Code of conduct, Induction programme, Examination registers, Scholarship data, maintained properly.
- SSS - student satisfaction survey - Report
- Apply casual leaves in FRS app.
- Instructed to participate in SSR draft all the teaching faculty / preparation

22/10/2023

NAAC Coordinator : *[Signature]*
 IQAC Coordinator *[Signature]*

1. Dr. V. Srinivasanthy *[Signature]*
2. Dr. B. Vijaya Bharathi *[Signature]*
3. Dr. K. Chiranjeevulu *[Signature]*
4. En. T. Ramakrishna *[Signature]*
5. En. K. Sankaranarayana *[Signature]*
6. En. A. Rambabu *[Signature]*
7. En. A. Ramesh *[Signature]*
8. En. A.T.S.A. Naidu *[Signature]*

9. Sri N. Uma Maheswara Rao.
10. Smt. R. Sailaja
11. Sri K. Raghunadham 
12. Smt Y. Yaroda 
13. Sri V. Prabhakar 
14. Sri K. Gangaraju.
15. Sri S. Lakshmana Rao 
16. kum M. Yarodha
17. Sri D. Appalanaidu 
18. Sri B. Appalaraju 
19. Sri R. Ramprasad 
20. Sri T. Amaralingam
21. Smt L. Chinatalli
22. Sri M. Trinadh.
23. Sri A. Sraji 
24. Sri P. Srinivasa Rao 
25. Sri D. Thirupathi Rao.
26. Smt M. Raghavendra 

Meeting Resolutions:

17

- Instructed to prepare and submit the data related Basic information regarding 1.1 data should submitted on or before 29.04.2023. (T. Amaralingam & R. Ramprasad) (in soft copy Pdf) from 2017-18 to 2022-23.

- 1.2 : Staff members present working in the institution - joining orders of 2017-18 to Transferred faculty list of 2022-23.

(Transfer orders and relieving letters) soft copy in Pdf)

- To kun T. Akhila & N. Yashoda. Submit on or before 05.05.2023.

- Absence data from office Ant Tanya Kerkshma (AU⁺)

1. Curricular Aspects.

- Criterion - II: Emr M. Bhagavendra, Emr. ATSA with { S Lakshmana Rao, Emr. T. Amaralingam

The above members are responsible to collect criterion - I related information

APSSDC : 01.05.2023.

19-20	} FCS	20-21	} LSCs	
18-19		21-22		} SDEs.
17-18		22-23		

05.05.2023

- CSP - Project (Scan 1st Page) due 05.05.2023

- Internship Project (Scan 1st page) i.e certificate date

- Feed back system: Analysis by concerned bodies over and submit the same to IQAC.

* Criterion - I data : 05-05-2023 is the last date

9. Sn collect data from all departments and submit
10. Smt the same to the IQAC by 08-05-2023.

11. Sn !
12. Smt Criterion - II : 27 Teaching Learning Evaluation

13. Sn V Sn. G. Sridhar Rao

14. Sn K Sn. K. Gangaraju

15. Sn S Kun. M. Yashoda

16. Kum Sn. V. Prabhakar Rao

17. Sn

18. Sn 2.1 Student Enrollment and Profile.

19. Sn Collect the data from office and fill &

20. Sn data in prescribed format C2017-18 to 2022-

21. Smt 2.3 : Teaching Learning process:

22. Sn - Field trips, & 2.2 : Student Teacher ratio

23. Sn CSP, Internship (photos first page scan)

24. Sn - ICT - Tools : online class photos,

25. Sn Faculty using ICT Tools.

26. Smt (Collect the above data from all departments)

2.4 : Teacher profile and quality.

Post sanctioned G.O.

MET, SET, Ph.D. - faculty data.

2.5 Evaluation process.

- MID Exam Timetable. } Sn V.

- CIA marks photos } Prabhakar Sir

- Notice board - display photos } principal's digital

students noticing the CIA marks.

2.6. COS POS, PSD,

for attainment of COS : result at

Year program course. No. of students

appeared. No. of students

from $\left. \begin{array}{l} 2017-18 \\ 2021-22 \end{array} \right\}$ to $\left. \begin{array}{l} 2021-22 \\ 2022-23 \end{array} \right\}$ result analysis

7. Student satisfaction survey of
 List of current students. } Anaralingam &
 Ramprasad.

intention: data collection from all departments and submission to IQAC: 10.05.2023.

Extension - II: Research Innovation & Extension

Dr. B. Vijaya Bharathi

Dr. G. Vijaya Bhargava

Dr. R. Saranya

Research mobilization for research:

→ Research Projects of faculty members for last 5 years. 2021-22 - 2016-17.

2. Innovation examples:

patents.

Field trips - students.

Biodiversity tours;

CSP (SOP)

College to school.

College to Industry (Pharma).

3. Research Replication and Awards:-

No. of research papers published.

2016-17

- 2022-23.

4. Extension activities: last 5 years.

2016-17 - 2022-23.

3-5 Collaborations: No of functional MOUs.

Last date for data collection 05/05/2023 and
soft copy submission to IDAC 08/05/2023.

4. Criterion 4: Infrastructure and Learning Resources.

4.1: physical facilities

Images of all the
physical facilities
available in the institution
and make it a pdf.

Sri K. Sankaranarayanan

Smt Y. Yashoda

Sri A. Sraji

Sri B. Appalaraju

Scanned copies of RUSA sanctioned copy & Bills.

- CBC Ganesh

- NITF Pilot project.

- Kela Indira proposal

- Madu - Madu proposal

Last 5 years CPDC, MPLS (special fee) JKC, M-SC (cash books / Transactions, TBR.

→ Library - related records and registers.

→ ID College Proceedings

→ Chemistry, Physics, Zoology, Botany, JKC - stock register

→ Broadband bills.

→ EAMS, RUSA Digital Equipment Bills.

4.4 Maintenance of Campus Infrastructure 05.05.2023

Collect all the above data and make a pdf and
submit the same to IDAC on or before 08/05/2023

Criterion 5: Student support and Progression.

Dr. K. Chiranjeevulu.

Sr. K. Raghunadan

Sr. P. Somirasa Rao.

5.1: Student support

Scholarship data for last 5 years, Reimbursement and JVD etc.

- LSCs/ SDCs from 2020-2021.

- JKC Batches from last 5 years.

- Yoga classes.

- Health & Hygiene project.

- Students benefited by guidance for competitive examination and career.

- Career guidance register - College level

- Redressal of student grievances

5.2. Student Progression:

JKC placement offer letters.

Placement of outgoing students.

5.3: Student participation and activities.

No. of awards/ medals for outstanding performance.

- Average no. of sports and cultural programs in which students participated.

5.4. Alumni Engagement.

Alumni registration

" Meeting photos,

" Register

" Contribution register.

(in pdf)

Collect the above information on or before 05/05/2023 and submit the same to EAAC. 08/05/2023.

6. Governance, Leadership and Management.

Dr. V. Srinivasaswamy.

Sri V. Uma Maheswara Rao.

Sri D. Appalaraidu.

6.1. Institutional Vision and Leadership :

Vision

Mission.

Constitution of Non-statutory committees.

6.2. Strategy Development and deployment. e-governance initiatives.

6.3. Faculty Empowerment strategies.

6.4. Financial Management and resource mobilization.

6.5. Internal Quality Assurance systems.

IAAC Meeting resolutions

NIRF certificates

ISO certificates

NAAC certificates

Collect the data on or before 05.05.2023.

Submit the above data to IAAC 08.05.2023.

Criterion 7 : Institutional values & Best Practices.

Sri T. Ramasubramanian

Sri A. Ramesh

- Promotion of gender equity
- Extension activities by prominent people.
- NSS and Red Ribbon club
- Quality audits.
- Two best practices (In NAAC format)

Collect the above information and submit the pdf data to IAAC on or before 08.05.2023.

- 1) IIAAC Coordinator S. Anirudh
- 2) IIAAC Coordinator Rajni
- 3) Dr. D. Srinivasa Murthy V. Srinivas
- 4) Dr. B. Vijaya Bhargavi B. Vijaya
- 5) Dr. K. Chiranjeevulu K. Chiranjeevulu
- 6) Dr. T. Ramasubrahmanya Attended Training (EFLU)
- 7) Dr. K. Sankaranarayana
- 8) Dr. A. Rambabu A. Rambabu
- 9) Dr. K. Raghavachandra R. Raghavachandra
- 10) Dr. A. T. S. A. Saidu A. T. S. A. Saidu
- 11) Dr. A. Ramesh A. Ramesh
- 12) Dr. N. Uma Maheswara Rao N. Uma Maheswara Rao
- 13) Dr. R. Sailaja R. Sailaja
- 14) Dr. K. Raghunadham K. Raghunadham
- 15) Dr. Y. Yashoda Y. Yashoda
- 16) Dr. V. Prabhakar
- 17) Dr. K. Gangaraju K. Gangaraju
- 18) Dr. S. Lakshmana Rao
- 19) Dr. D. Appalarathu
- 20) Dr. M. Yashoda M. Yashoda
- 21) Dr. B. Appalaraju B. Appalaraju
- 22) Dr. R. Ram Prasad R. Ram Prasad
- 23) Dr. T. Amara Lingam
- 24) Dr. L. Chinaiathi L. Chinaiathi
- 25) Dr. M. Trinadh
- 26) Dr. A. Sivaji A. Sivaji
- 27) Dr. D. Srinivasa Rao D. Srinivasa Rao
- 28) Dr. D. Thirupathi Rao

29

Meeting resolutions

Commissioner's meeting details (29.04.2023)

- Instructed to regroup the derided classes & all the lecturers as per the direction given by commissioner Sir -
- All the faculty must upload the classes in T&P app.
- Preparation holidays must be only for three days.
- Salaries should be based on T&P app.
- Take the class attendance in the "APFRS" app at the beginning of the class and also maintain the same in physically i.e. in attendance register.
- Lecturers can maintain only the "APFRS" attendance. No need to take attendance in Transshoomi app.
- "Internship" for 6 months to final year students must start from 29.04.2023 onwards and maintain the log book properly. Without Internship students may not get degree certificate. For every 15 days the log book must be signed by Principal Sir.
- College website: upload departmental activities, and also all the official, administrative, academic data update.
- Status of CMS: Instructed all the lecturers who were allotted CMS topics should prepare 4 quadrant model as early as possible.

Instructed to be responsible and be careful during the work time. and the principal can bring notice of the Commissioner's office if any lecturer is not obeying the orders / instructions given by the principal.

upload classes in TLP app everyday without fail.

Take online classes and record the classes.

AAC work discussion.

As the principal instructed all the staff members to attend meeting on 01.05.2023, informed well in advance through college 'what's app' group on 29.04.2023 at 8.15 PM, Sri K. Sankara Narayana, Sec in English and Education - 4 Co-ordinator, was not attended the meeting without prior intimation of receiving the message. and seeing the same message on 29.4.2023 by 8.17 PM. It is highly irresponsible and he is held responsible for submission of criterion-4 data as per the format issued on 27.04.2023.

There will be a AAC review meeting on 08.05.2023. So all the criteria have

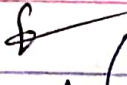
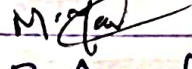
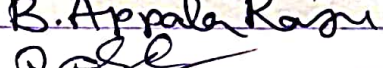
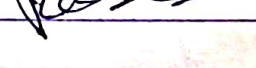
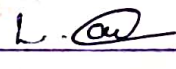
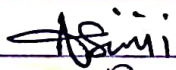
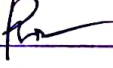
Co-ordinators and members are instructed to collect relevant data from all the departments and submit the same to the IQAC Committee, in prescribed format to prepare and submit SSR.

— College works from 02.05.2023 – 08.05.2023.

— All the departments are instructed to collect the alumni information which is related to ^{student} progression to higher education and progression to employment which plays a crucial role in Criterion-5. So collect the data with proofs, H.E. — admission letter, for employment collect "Offer letter" on or before 05.05.2023.

Last working day for the submission of Criterion Vix data is 08.05.2023

- 1) IQAC Coordinator *[Signature]*
- 2) IQAC Coordinator *[Signature]*
- 3) Dr. V. Srinivasan *[Signature]*
- 4) Dr. B. Vijaya Bharathi *[Signature]*
- 5) Dr. K. Chiranjeevulu *[Signature]*
- 6) Sri T. Ramakrishna *[Signature]*
- 7) Sri K. Sankaranarayana *[Signature]* Attended Training
- 8) En. A. Ramesh *[Signature]* not turned up.
- 9) En. M. Raghavendra *[Signature]*
- 10) En. A.T.S.A. Naidu *[Signature]*
- 11) En. A. Ramesh *[Signature]*
- 12) En. N. Uma Maheswara Rao *[Signature]*

- 13) Fmt - R. Sailaya 
- 14) Sr K. Raghunadham 
- 15) Fmt - Y. Yanda 
- 16) Sr V. Prabhakar 
- 17) Sr K. Gangareju 
- 18) Sr S. Lakshman Rao 
- 19) Sr D. Appalaraju
- 20) Kum M. Yandha 
- 21) Sr B. Appalaraju 
- 22) Sr R. Ramprasad 
- 23) Sr T. Amaralingam
- 24) Fmt L. Chinatalli 
- 25) Sr M. Trinadh
- 26) Sr A. Sivaji 
- 27) Sr P. Srinivasa Rao 
- 28) Sr D. Murugesh Rao

Meeting resolutions

Instructed to explain in brief about the respective criterion of the criterion coordinator.

- Instructed to take feedback from individual lecturers and analyze the data. - criterion 1 feedback (10/5/23)
- Criterion wise data should submit in the form of 'folder' and send it to the [mail id]
- Criterion - 2: program outcomes is pending
- Department registers and records must be upto the level.
- Instruct to all the faculty should activate students to use 'g-suite' mail ids.
- Criterion - 3: Saturday (13.05.2023) is the last date for submission of data from criterion - 3 co-ordinator Dr. B. Vijaya Bharathi madam.
- Criterion - 4: All most entire data collected by criterion committee members.
- Criterion - 5: Alumni is pending.
- Criterion - 6: maximum work completed.
- Criterion - 7: Last date is 13.05.2023.
- All the staff members are requested to attend the college as and when ICAAC co-ordinator asks for any criterion wise information and data.

- Internship co-ordinator explained the procedure for monitoring of students' Internship training.
- Every mentor should assign a task to his/her student.
- Every day students should respond the task and submit.
- Summer Holidays commenced from 09.05.2023.

sent
08052023

- | | |
|------------------------------|---------------|
| 1) AAC Coordinator | 9 August 2023 |
| 2) AAC Coordinator | Raj |
| 3) Dr. V. Srinivasan | 10/05/23 |
| 4) Dr. B. Vijaya Bharathi | 10/05/23 |
| 5) Dr. K. Chiranjeevi | 10/05/23 |
| 6) Smt T. Ramasubbarao | 10/05/23 |
| 7) Sri K. Sankaranarayana | not turned up |
| 8) Smt M. Raghavendra | not turned up |
| 9) Sri A. Ramnath | 10/05/23 |
| 10) Sri ATS A. Naidu | 10/05/23 |
| 11) Sri A. Ramesh | 10/05/23 |
| 12) Sri N. Uma Maheswara Rao | 10/05/23 |
| 13) Smt B. Sailaja | 10/05/23 |
| 14) Sri K. Raghunathan | 10/05/23 |
| 15) Smt Y. Yasoda | 10/05/23 |
| 16) Sri V. Prabhakar | 10/05/23 |
| 17) Sri K. Gangaraju | 10/05/23 |
| 18) Sri S. Lakshmana Rao | 10/05/23 |
| 19) Sri D. Appalanaidu | 10/05/23 |
| 20) Kum M. Yasoda | 10/05/23 |

- 21) En. B. Appalaraju B. Appala Raju
- 22) En. R. Ramprasad ~~Roll~~ P. Anur
- 23) En. T. Amaralingam
- 24) En. L. Chinatalli L. @
- 25) En. M. Trinadh
- 26) En. A. Sivayi ~~A. Sivi~~
- 27) En. P. Sivivasa Rao ~~Sivivasa~~
- 28) En. D. Thirupathisaro. @TR

Meeting Resolutions

31

IQAC chairman and Principal of the college held a QAAC review meeting with all the criterion wise coordinators and members on 22.06.2023 at 2.00 PM.

- Instructed the staff to be ready for CCE team visit for QAAC work review, in the month of July.
- Principal Sir instructed to prepare rough draft of SSR on or before 30.06.2023 to the SSR draft Committee.
- Asked the staff members to send the related view document data on the form of soft copy through google drive link to the QAAC mail.
- From 23.06.2023, IQAC, SSR drafting team will start, to check the view-document data criterion wise.
- List out the view document data criterion wise and instructed to complete the pending data within 3-4 days, submit the same to the IQAC co-ordinator.
- Criterion-I: Enquired about the progress of data collection to the criterion-1 committee, and submit the same to the IQAC team.
- Teaching-Learning Evaluation - Criterion 2: Instructed the committee by collecting and uploading the data to IQAC mail through google drive link.
- Criterion-III: Asked criterion-3 committee to submit the research, field trips, publications data.

CSP data, internship data, certificate courses data from 2016-17 to 2021-22 academic year.

Criterion - 4: Infrastructure development

Included to collect the infrastructure facilities through geotagged photos. Library, cycle shed, Library, open ground, Gym photos must be in the form of geotagged.

- Indoor games - students playing with geotagged images.

- Women's hostel - under construction.

3.6 crores (under NITF Pilot project)

- APSS DC Laptops, College JKC Computers.

- Images. should collect in prescribed format and send to the QAAC mail.

Criterion - 5: Student support and progression:

Yoga classes, JKC batches last 5 years

- student progression to higher education.

- student progression to employment - collect the data with proofs.

- Alumni engagement.

Criterion - 6: Institutional Values and Best practices.

- Department Best practices - Evidences should be maintain by the individual department.

All the criterion wise Coordinators should collect the data in the prescribed format and approved by the QAAC team, which is highly careful for SSR - preparation.

RSR

NAAC Co-ordinator
 QAAC Co-ordinator

T. Srinivas Rao
 RAAC

1. Dr. V. Srinivasa Murthy
2. Dr. B. Vijaya Bharathi
3. Dr. K. Chiranjeevulu
4. Sri T. Rama Sunkanna
5. Sri K. Sankaranarayana
6. Smt M. Raghavendra
7. Sri A. Rumbaku
8. Sri-ATS A. Naidu
9. Sri A. Ramesh
10. Sri N. Uma Maheswara Rao et. al.
11. Smt R. Saraya
12. Sri K. Raghunadhan
13. Smt - Y. Yasoda
14. Sri V. Prabhakar Rao
15. Sri K. Gengarapu
16. Sri S. Lokshmana Rao
17. Sri D. Appalaraju
18. Kum M. Yasoda
19. Sri B. Appalaraju
20. Sri R. Ramprasad
21. Sri T. Amaralingam
22. Smt L. Chintalath
23. Sri M. Trinadh
24. Sri A. Sanyal
25. Sri P. Srinivasa Rao
26. Dr. D. Thirupathi Rao.